

**PALAU COMMUNITY COLLEGE**  
(A Component Unit of the Republic of Palau)

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**COMPREHENSIVE ANNUAL FINANCIAL REPORT**

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**For The Year Ended September 30, 2018**



PALAU  
COMMUNITY  
COLLEGE

# **PALAU COMMUNITY COLLEGE**

## **COMPREHENSIVE ANNUAL FINANCIAL REPORT For The Year Ended September 30, 2018**

Prepared by:  
Administration & Finance Department

Jay Olegeriil  
Vice President for Administration & Finance

Uroi N. Salii  
Director of Finance

Debbie O. Ngiraibai  
Accountant/Business Supervisor

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Koror, Palau 96940

**PALAU COMMUNITY COLLEGE**  
(A Component Unit of the Republic of Palau)

COMPREHENSIVE ANNUAL FINANCIAL REPORT

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**PALAU COMMUNITY COLLEGE**  
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**PALAU COMMUNITY COLLEGE**  
**(A Component Unit of the Republic of Palau)**

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**INTRODUCTORY SECTION**

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**For The Year Ended September 30, 2018**



P.O. Box 9, Koror  
Republic of Palau  
PW 96940  
Tel: (680) 488-2470  
Fax: (680) 488-2447

April 15, 2019

Ladies and Gentlemen of the Board:

I am pleased to submit to you and leadership of the Republic of Palau the College's Comprehensive Annual Financial Report for fiscal year 2018. This document presents the record of Palau Community College's financial operations for the year ended September 30, 2018.

As detailed in the financial statements within the report, the College continues to manage its funds with diligence and prudent practices.

The College has been able to continue to implement its programs and services, including providing necessary facilities maintenance and improvement initiatives despite challenges to our student enrollment. We continue moving forward with steps to build the two-storey Science building to support the Health/Science program that will also result in the increased number of classrooms.

As always, I am grateful to the Board of Trustees who governs us, the students who study at PCC and especially the Olbiil Era Kelulau (Palau National Congress) for providing the College with much needed financial support every year. I continue to be proud of and thankful for all those who work with dedication to make Palau Community College a learning place for all Palauans and citizens from our neighboring countries.

Sincerely,

Patrick U. Tellei, EdD  
President

Accredited by  
WESTERN ASSOCIATION OF  
SCHOOLS AND COLLEGES



P.O. Box 9, Koror  
Republic of Palau  
PW 96940  
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Accredited by  
WESTERN ASSOCIATION OF  
SCHOOLS AND COLLEGES

April 15, 2019

To : President Tellei and  
Members of the Board of Trustees

The Comprehensive Annual Financial Report of Palau Community College for the fiscal year ended September 30, 2018 is hereby submitted. Responsibility for both the accuracy of the data and the completeness and fairness of the presentation, including all disclosures, rests with the College. To the best of our knowledge and belief, the enclosed data is accurate in all material respects and is reported in a manner designed to present fairly the financial position and results of operation of the College. All disclosures necessary to enable the reader to gain an understanding of the College's financial activities in relation to its mission have been included.

### **FINANCIAL STATEMENT**

This letter of transmittal should be read in conjunction with the Management's Discussion and Analysis (pages 4 through 13), which focuses on current activities, accounting changes, and currently known facts.

The College's financial statements, as a component unit of the Republic of Palau, are prepared in accordance with GASB 34. The format and purpose of these financial statements are addressed in the notes to the financial statements (Note 1). We believe this presentation provides better information to the user of the Comprehensive Annual Financial Report (CAFR) of Palau Community College.

### **VISION, MISSION AND VALUES**

PCC's vision is to guarantee quality and excellence, and its mission is to provide an accessible public educational institution to help meet the technical, academic, cultural, social and economic needs of students and communities by promoting learning opportunities and developing personal excellence.

#### **We are the community's college and we believe in:**

- Team Work
- Quality Services
- Open Communication
- Managing with Goals
- Promoting Leadership



- Integrity and Loyalty
- Community Ownership
- Continuous Improvement
- Creativity and Innovation
- People and Respect for Others

**We are a community of learners:**

- We provide education and training for and throughout a lifetime.
- We seek to improve and expand the services we offer in support of the people in the communities we serve.
- We promote a caring community of staff and faculty members, students, administrators, and trustees who, in keeping with our values, work together to fulfill our mission.

**We are a changing community:**

- We recognize that change is inevitable and that education must be for the future.
- We respond to change informed by our values and our responsibility to our students and our communities.
- We challenge our students to be capable citizens, guided by knowledge and ethical principles, which will shape the future.

**GENERAL**

The College maintains its accounts and prepares its financial statement in accordance with accounting principles generally accepted in the United States of America (GAAP) as set forth by Governmental Accounting Standards Boards (GASB). The financial records of the College are maintained on the accrual basis of accounting whereby all revenues are recorded when earned and all expenses are recorded when they have been reduced to a legal obligation to pay. The notes to the financial statements expand and explain the financial statements and the accounting principles applied. The independent public accountants, Burger Comer Magliari, LLC, have audited the College's financial statements. Their report is included as part of the financial section of this report.

During the fiscal year ended September 30, 2018, the College received and administered several grants from the U.S. Federal Government and these include Student Financial Aid (Pell Grant), Asian American and Native American Pacific Islander Serving Institution (AANAPISI), Upward Bound, Talent Search Program and Area Health Education Center (AHEC), and Maintenance Assistance Program (MAP). These programs were audited and their financial reports are contained in the financial section of this report.

The College also housed several programs that provide services to the general public and the college community. These programs include: Palau Wind Orchestra; Workforce Investment Act (WIA); Child Care; Community Advocacy Program; Police Academy; Pacific Islands Health Officers' Association; Palau Health Foundation; and Step-Up Lab.

## **MAJOR INITIATIVES**

The College continues implementation of its Fifteen-Year Institutional Master Plan with four strategic directions designed to shape departmental, programmatic, and individual action agendas for the future of the College. These strategic directions are briefly discussed below:

### **Strategic Direction 1: Student Success**

PCC will intensify its effort to enhance existing programs and services, as well as develop new ones, all in an effort to improve student success.

### **Strategic Direction 2: Institutional Culture**

The institutional culture of PCC will be one that embraces planned changes to continually improve and links the mission and vision in guaranteeing quality and excellence.

### **Strategic Direction 3: Resources**

The College will diversify and increase resources to provide quality programs and services, facilities, technology, and human resources to support its vision, mission and goals. The College will be prudent in the allocation of resources to support operations and in support of its short, medium and long range plans in line with the strategic directions and mission of the College.

### **Strategic Direction 4: Culture of Evidence**

The College will provide data driven assessment which generates accurate and reliable information, identify specific evidence of its efforts in strategic areas, analyze that evidence, and use its findings to make planning and resource allocation decisions as the basis for continuous improvement.

## FINANCIAL INFORMATION

Internal Control. Management of the College is responsible for establishing and maintaining an internal control structure designed to protect the assets of the College, prevent loss from theft or misuse and to provide that adequate accounting data are compiled to allow for the preparation of financial statements in conformity with accounting principles generally accepted in the United States of America. The internal control structure is designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes that: (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

Budgeting Controls. The College maintains budgetary controls. The objective of these budgetary controls is to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the Olbiil Era Kelulau (Palau National Congress) and the College Board of Trustees.

Activities of the following fund groups and individual funds are included in the annual budget.

<u>Fund Group</u>	<u>Fund</u>
Current Unrestricted	Education Operations and Maintenance of Plant Auxiliary Enterprises
Current Restricted	Restricted Purposes U.S. Federal Grants Small Grants

The level of budgetary control (i.e., the level at which expenditures cannot exceed the appropriated amount) is established for each individual fund. The College does not practice encumbrance accounting and therefore, payments of expenses are made within a 30-day period after expenses are incurred. This process has allowed the College to close its books and begin a new fiscal year with little difficulties.

## Property Taxes

As a Public Corporation created by Republic of Palau Public Law 4-2, the College is exempted from property taxes of the Republic of Palau.

## **PROSPECTS FOR THE FUTURE**

The College's financial outlook for the future continues to be positive, albeit with some caution. The College's student and adult continuing education enrollments have been fluctuating, more in a decreasing trend. Increase in student enrollment would mean increase in revenue for the College. The current facilities and structures can accommodate up to about 1,000 students. With the planned additional classrooms, the College will continue to step up its recruitment efforts to increase enrollment.

The following table illustrates enrollments over the last ten years.

	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>
Enrollment										
- Full Time Total	715	721	737	1,442	1,669	1,892	1,816	1,824	1,816	1,569
- Continuing Education and Other Training*	<u>1,008</u>	<u>1,363</u>	<u>1,504</u>	<u>1,042</u>	<u>1,018</u>	<u>1,528</u>	<u>4,214</u>	<u>7,171</u>	<u>7,036</u>	<u>5,827</u>
Total	<u>1,723</u>	<u>2,084</u>	<u>2,241</u>	<u>2,484</u>	<u>2,687</u>	<u>3,420</u>	<u>6,030</u>	<u>8,995</u>	<u>8,852</u>	<u>7,396</u>

\*Enrollment in Continuing Education  
and specialized trainings including CRE and MAP (formerly OMIP).

## **PCC ENDOWMENT FUND MANAGEMENT**

The fiduciary responsibility for College investments is entrusted to the College Board of Trustees. In keeping with this responsibility, the Board invests the College's endowment funds in most prudent, conservative and secured manner and in accordance with the guidelines detailed in the College Investment Policy. The Board of Trustees approves designation of money managers of College funds.

In the fiscal year ended September 30, 2018, the College's investments from current funds generated net investment income of \$190,646 from endowment fund investments. The College invests endowment fund in Money Market funds managed by Raymond James & Associates, Inc.

## **RISK MANAGEMENT**

In fiscal year 2018, the College paid approximately \$6,295 for Worker's Compensation and \$17,976 for General Liabilities insurance coverage as protection against risks. The College also paid \$6,685 for automobile insurance to provide coverage in case of accidents involving College vehicles.

The primary purpose of insurance coverage is to provide some protection to the College's properties and staff in case of accidents, injuries and other catastrophic events. The College is self-insured with insurance coverage provided by local underwriter.

## **OTHER INFORMATION**

*Community Service.* The College continues to be actively involved in as well as providing support for community functions and activities. Our students and staff were most active and deeply involved in activities such as the National Earth Day Activities, Olehotel Belau Fair, and Community Clean Up Events, among others. The College has been a host to many community meetings, seminars and conferences.


Many College employees are active members of national committees, boards and working groups, and local government including Koror State Public Lands Authority, Seventh-Day Adventist Church Board, Financial Institutions Commission, Ngchesar State Council, and Ongedechuul State Legislature. The involvement of the College in community functions is further proof of our commitment to becoming a true community college.

*Independent Audit.* The Republic of Palau and U.S. Federal statutes require an annual audit by independent certified public accountants. The College selected the accounting firm of Burger Comer Magliari, LLC. The auditor's report on the financial statements and schedules are included in the financial section of this report.

## **ACKNOWLEDGEMENT**

The timely preparation of the comprehensive annual financial report was made possible by the dedicated service of the entire staff of the Business Office and staff of other college offices. Each member of the Offices has our sincere appreciation for the contributions made in the preparation of this report.

Respectfully submitted,



Jay Olegeriil  
Vice President of Administration & Finance

PALAU COMMUNITY COLLEGE

PRINCIPAL OFFICIALS

Year ended September 30, 2018

BOARD OF TRUSTEES

Mr. Masa-Aki N. Emesiochl	Chairperson
Rev. Billy G. Kuartei	Vice-Chair
Dr. Emais Roberts	Trustee
Ms. Ramana Wong	Trustee
Ms. Kirah I. Rebelkuul	Student Trustee

OFFICERS OF THE COLLEGE

Dr. Patrick U. Tellei, EdD	President
Mr. Jay Olegeriil	Vice President for Administration and Finance
Mr. Thomas Taro	Vice President for Cooperative Research & Extension
Mr. Robert Ramarui	Dean of Academic Affairs
Mr. Jefferson Thomas	Dean of Continuing Education
Mr. Sherman Daniel	Dean of Students
Mr. Frutoso Tellei	President of the Faculty Senate Association
Mr. Larry Wakakoro	President of the Classified Staff Organization
Ms. Zacateca Adelbai	President of the Associated Students of PCC

OFFICIALS ISSUING REPORT

Mr. Jay Olegeriil	Vice President for Administration and Finance
Ms. Uroi N. Salii	Director of Finance
Ms. Debbie O. Ngiraibai	Accountant/Business Supervisor

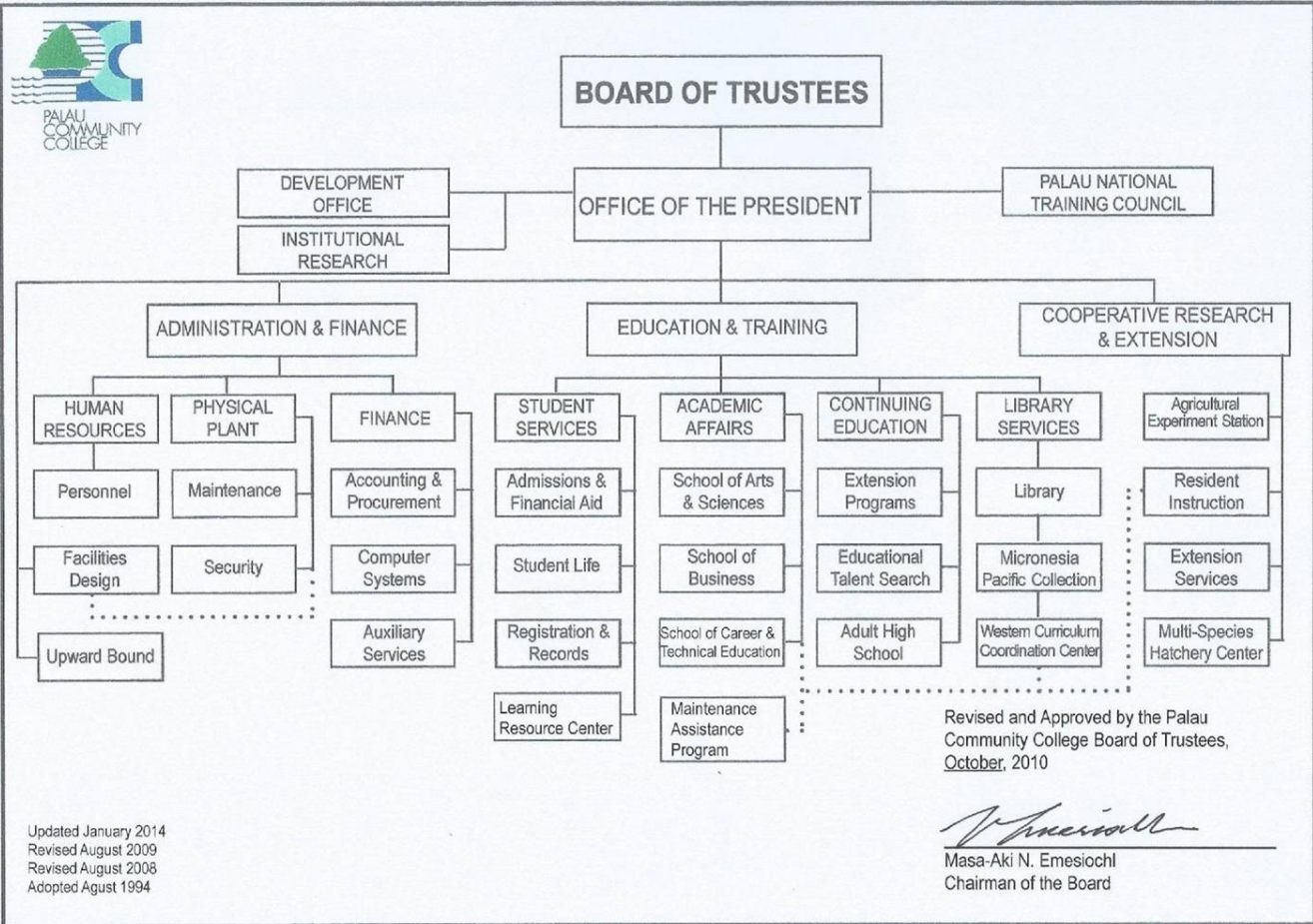
DIVISION ISSUING REPORT

Finance

# PALAU COMMUNITY COLLEGE

## ORGANIZATION CHART

Year ended September 30, 2018



Updated January 2014  
 Revised August 2009  
 Revised August 2008  
 Adopted August 1994

Revised and Approved by the Palau Community College Board of Trustees, October, 2010

*Masa-Aki N. Emesiochl*  
 Masa-Aki N. Emesiochl  
 Chairman of the Board

**PALAU COMMUNITY COLLEGE  
(A Component Unit of the Republic of Palau)**

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**FINANCIAL SECTION**

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**For the Years Ended September 30, 2018 and 2017**



**PALAU COMMUNITY COLLEGE**  
**(A Component Unit of the Republic of Palau)**

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**FINANCIAL STATEMENTS**  
**AND**  
**INDEPENDENT AUDITORS' REPORT**

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**September 30, 2018 and 2017**



**BURGER · COMER · MAGLIARI**  
**CERTIFIED PUBLIC ACCOUNTANTS**

**INDEPENDENT AUDITORS' REPORT**

Board of Trustees  
Palau Community College:

***Report on the Financial Statements***

We have audited the accompanying financial statements of net position of Palau Community College (PCC), a component unit of the Republic of Palau (ROP), as of September 30, 2018 and 2017, and the related statements of revenues, expenses and changes in net position and cash flows for the years then ended, and the related notes to the financial statements, which collectively comprise PCC's basic financial statements as listed in the table of contents.

***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

***Auditors' Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

**Saipan Office**

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Fax Nos. (670) 235-6905 (670) 233-8214

**Guam Office**

333 South Marine Corps Drive  
Tamuning, Guam 96913  
Tel Nos. (671) 646-5044 (671) 472-2680  
Fax Nos. (671) 646-5045 (671) 472-2686

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### ***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of PCC, as of September 30, 2018 and 2017, and the changes in its net position and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Emphasis of Matter***

As discussed in Note 1 to the financial statements, for the year ended September 30, 2018, PCC adopted new accounting guidance, Governmental Accounting Standards Board (GASB) Statement No. 72, *Fair Value Measurement and Application*. Our opinion is not modified with respect to this matter.

### ***Other Matters***

### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis (MD&A) on pages 4 through 13, the Schedule of Proportional Share of the Net Pension Liability on page 19, and the Schedule of Pension Contributions on page 20 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### ***Other Financial Information***

Our audits were conducted for the purpose of forming an opinion on PCC's basic financial statements as a whole. The introductory section on pages I through XI and statistical section on pages 65 through 69 are presented for purposes of additional analysis and are not required part of the financial statements. The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

The accompanying Schedule of Expenditures of Federal Awards on page 60 is presented for purposes of additional analysis as required by Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and is also not a required part of the basic financial statements. This supplementary information is the responsibility of the management of PCC and is derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated April 15, 2019 on our consideration of the PCC's internal control over financial reporting and our tests of its compliance with certain provision of laws, regulations, contracts and grants agreements and other matters. The purpose of that report is to describe the scope of our testing on internal controls over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering PCC's internal control over financial reporting and compliance.



Koror, Republic of Palau  
April 15, 2019

**PALAU COMMUNITY COLLEGE**  
(A Component Unit of the Republic of Palau)

Management's Discussion and Analysis  
September 30, 2018

**Management's Discussion and Analysis**

This section of Palau Community College's Comprehensive Annual Financial Report presents management's discussion and analysis of the College's financial activity during the fiscal year ended September 30, 2018. Since this management's discussion and analysis is designed to focus on current activities, resulting change and currently known facts, please read it in conjunction with the transmittal letter (pages IV-IX), and the College's financial statements and footnotes (pages 14 through 53). This overview is required by the Governmental Accounting Standards Board (GASB) Statement No. 35, *Basic Financial Statements-and-Management's Discussion and Analysis-for Public Colleges and Universities*, as amended by GASB Statement Nos. 37 and 38. Responsibility for the completeness and fairness of this information rests with the College.

**Financial Highlights**

The College's assets and deferred outflows of resources totaled \$14.1 million at September 30, 2018. This balance reflects a \$1.8 million increase from the 2017 fiscal year. The increase was caused by a \$.2 increase in endowment investments, and \$0.6 increase in deferred outflows of resources related to pensions.

The College's operating revenues totaled \$5.3 million for the fiscal year 2018 compared to \$5.4 million in 2017. The 3% decrease over fiscal year 2017 operating revenues was due to decrease in other grants. Operating expenses totaled \$7.2 million for the fiscal year 2018 compared to \$7.3 million in 2017. The decrease of 2% is consistent with decrease in revenues.

**Using This Annual Report**

The College's financial statements are designed to emulate corporate presentation models whereby all College activities are consolidated into one total. The focus of the Statement of Net Position is designed to be similar to bottom line results for the College. This Statement combines and consolidates current financial resources (short-term spendable resources) with capital assets. The Statement of Revenues, Expenses, and Changes in Net Position focuses on both the gross costs and the net costs of College activities, which are supported mainly by appropriations from Olbiil Era Kelulau-Palau National Congress (OEK) and by student tuition and other revenues. This approach is intended to summarize and simplify the user's analysis of the cost of various College services to students and the public.

**PALAU COMMUNITY COLLEGE**  
(A Component Unit of the Republic of Palau)

Management's Discussion and Analysis  
September 30, 2018

**Overview of Financial Statements**

The Financial Section of this report presents the College's financial statements as two components: basic financial statements and notes to the financial statements.

*Basic Financial Statements*

The *Statement of Net Position* reflects the financial position of the College as of September 30, 2018. It shows the assets owned or controlled, deferred outflows of resources, related liabilities and other obligations, deferred inflows of resources, and the categories of net position. Net position is an accounting concept defined as total assets and deferred outflows less total liabilities and deferred inflows. As such, it represents the residual of all other elements presented in the Statement of Net Position of the College.

The *Statement of Revenues, Expenses, and Changes in Net Position* reflects the results of operations and other changes for the year ended September 30, 2018. It shows revenues and expenses, both operating and non-operating, and reconciles the beginning net position amount to the ending net position amount, which is shown on the Statement of Net Position described above.

The *Statement of Cash Flows* reflects the inflows and outflows of cash for the year ended September 30, 2018. It shows the cash activities by type and reconciles the beginning cash amount to the ending cash amount, which is shown on the *Statement of Net Position*, described above. In addition, this Statement reconciles cash flows from operating activities to operating loss on the *Statement of Revenues, Expenses, and Changes in Net Position* described above.

The *Statement of Revenues, Expenses, and Changes in Net Position-Budget and Actual (GAAP-Basis)* reflects the budgetary comparison to actual results of operations and other changes for the year ended September 30, 2018. A budgetary comparison statement for the general and federal funds is considered to be part of the basic financial statements. PCC adopts annual appropriated budgets for its general and federal funds. Budgetary comparison schedule has been provided for these funds to demonstrate compliance with the budgets.

*Notes to the Financial Statements*

Various notes provide additional information that is essential to a full understanding of the data provided in the basic financial statements and are found immediately following the financial statements to which they refer.

**PALAU COMMUNITY COLLEGE**  
(A Component Unit of the Republic of Palau)

Management's Discussion and Analysis  
September 30, 2018

**Overview of Financial Statements, Continued**

*Basic Financial Statements, Continued*

**Financial Analysis of the College as a Whole**  
**Net Position**  
**As of September 30, 2018, 2017, and 2016**

	2018	2017	2016 (as restated)
<b>ASSETS AND DEFERRED OUTFLOWS OF RESOURCES</b>			
Current assets			
Cash	\$ 440,963	\$ 289,723	\$ 306,017
Accounts receivable, net	2,389,052	1,868,081	2,549,522
Appropriations receivable	20,001	19,990	352,348
Inventory	506,571	296,716	348,511
Total current assets	3,356,587	2,474,510	3,556,398
Noncurrent assets			
Restricted cash	1,984,255	1,773,316	1,582,878
Endowment investments	5,173,656	4,929,037	4,154,937
Capital assets, net	1,089,776	1,230,540	1,370,782
Total noncurrent assets	8,247,687	7,932,893	7,108,597
Total assets	11,604,274	10,407,403	10,664,995
Deferred outflows of resources related to pensions	2,502,353	1,939,367	947,116
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND NET POSITION</b>			
Current liabilities			
Accounts payable	\$ 248,938	\$ 146,816	\$ 338,016
Accrued liabilities and benefit payable	777,043	278,647	407,470
Unearned revenues	534,825	747,400	413,187
Compensated absences, current portion	156,764	162,365	188,385
Total current liabilities	1,717,570	1,335,228	1,347,058
Noncurrent liabilities			
Compensated absences, net of current portion	67,185	61,597	53,134
Net pension liability	11,666,392	11,982,658	11,982,658
Total liabilities	13,451,147	13,379,483	13,382,850
Deferred inflows of resources related to pensions	2,834,178	1,771,874	1,771,874
Net position			
Net investments in capital assets	1,089,776	1,230,540	1,370,782
Restricted			
Expendable	1,947,364	1,764,952	1,522,265
Nonexpendable	5,035,088	4,681,110	4,253,563
Unrestricted	(10,250,926)	(10,481,189)	(10,689,223)
<b>Total Net Position</b>	<b>\$ (2,178,698)</b>	<b>\$ (2,804,587)</b>	<b>\$ (3,542,613)</b>

**PALAU COMMUNITY COLLEGE**  
(A Component Unit of the Republic of Palau)

Management's Discussion and Analysis  
September 30, 2018

**Overview of Financial Statements, Continued**

**Statement of Net Position**

The College's overall financial position increased in FY 2018 as the total net position for the College improved by approximately \$625,889 from FY 2017 to FY 2018. Total net position is composed of the following sub-categories: net investment in capital assets, restricted, and unrestricted. There were changes in these sub-categories reflecting both increases and decreases for the year with the sum resulting in an overall increase in net position. However, unrestricted net position is now negative for FY 2017 and FY 2018 due to the implementation of GASB 68.

It is important to note that the implementation of GASB 68 results in entries and adjustments regarding pension liabilities for reporting and presentation purposes only. Without these adjustments and entries, the financial picture would show that the College continues to maintain sufficient reserves and has adequate resources to meet all current obligations.

Deferred outflows of resources represent the pension expense paid by the College on behalf of its employees to the Republic of Palau Civil Service Pension Trust Fund since the measurement date (September 30, 2017). Deferred inflows of resources represent the College's proportionate share of anticipated earnings on contributions over the life of the plan.



**PALAU COMMUNITY COLLEGE**  
(A Component Unit of the Republic of Palau)

Management's Discussion and Analysis  
September 30, 2018

**Revenues**  
**For the Years Ended**  
**September 30, 2018, 2017, and 2016**

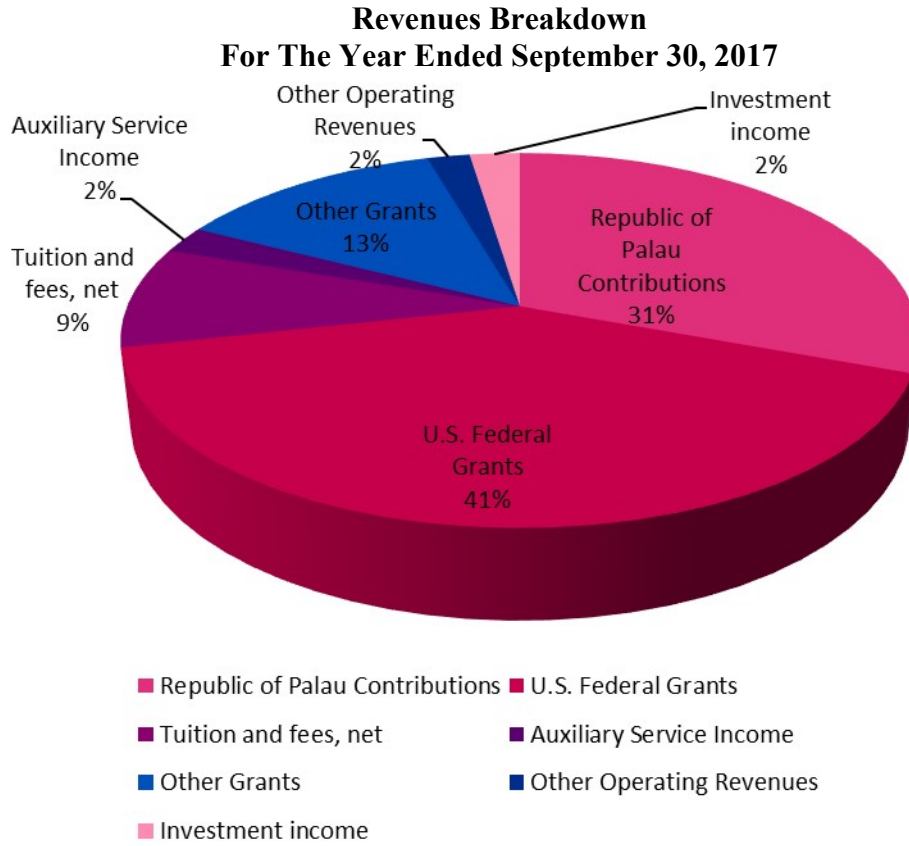
	<b>2018</b>	<b>2017</b>	<b>2016</b>
<b>Operating revenues:</b>			
U.S. Federal grants	\$ 3,210,878	\$ 3,064,639	\$ 2,863,790
Tuition and fees, net	691,467	643,912	903,093
Other grants	1,017,028	1,292,662	1,048,516
Auxiliary enterprise sale and charges	182,215	116,028	115,902
Other	161,264	281,176	315,782
<b>Total operating revenues, net</b>	<b>5,262,852</b>	<b>5,398,417</b>	<b>5,247,083</b>
<b>Non-operating revenues (expenses):</b>			
Republic of Palau appropriations	2,411,000	2,548,515	2,548,515
Investment income (loss), net	190,646	188,490	345,512
<b>Total non-operating revenues</b>	<b>2,601,646</b>	<b>2,737,005</b>	<b>2,894,027</b>
<b>Total Revenues</b>	<b>\$ 7,864,498</b>	<b>\$ 8,135,422</b>	<b>\$ 8,141,110</b>

The schedule indicates total revenues realized by the College in fiscal year 2018 of \$8.1 million. The largest portion of revenues (\$3.2 million) was contributed by the U.S. Federal Government through grants. Approximately \$2.4 million was contributed by the Olbiil Era Kelulau (Palau National Congress). The following chart exhibits the breakdown of revenues for Palau Community College in fiscal year 2018:

**PALAU COMMUNITY COLLEGE**  
(A Component Unit of the Republic of Palau)

Management's Discussion and Analysis  
September 30, 2018

**Overview of Financial Statements, Continued**



**PALAU COMMUNITY COLLEGE**  
(A Component Unit of the Republic of Palau)

Management's Discussion and Analysis  
September 30, 2018

**Overview of Financial Statements, Continued**

**Operating Expenses**  
**For The Years Ended September 30, 2018, 2017, and 2016**

	2018	2017	2016
Expenditures and mandatory transfers			
Educational and general			
Student aid	\$ 771,868	\$ 682,299	\$ 307,997
Instructional	1,624,256	1,677,859	1,975,992
Administration	1,737,664	1,947,646	2,049,836
Student services	970,719	912,272	1,080,863
Operations and maintenance	683,235	641,110	595,971
Academic support	389,585	311,761	338,642
Depreciation	300,727	323,957	331,972
Total educational and general expenditures	6,478,054	6,496,904	6,681,273
Mandatory transfers			
Auxiliary enterprises expenditures	740,446	898,722	731,407
Total expenditures and mandatory transfers	\$ 7,218,500	\$ 7,395,626	\$ 7,412,680

GASB Statement No. 35 gives financial reporting entities the choice of reporting operating expenses. The College has chosen to report the expenses in their functional classification on the Statement of Revenues, Expenses, and Changes in Net Position and has displayed the natural classification in the notes to financial statements.

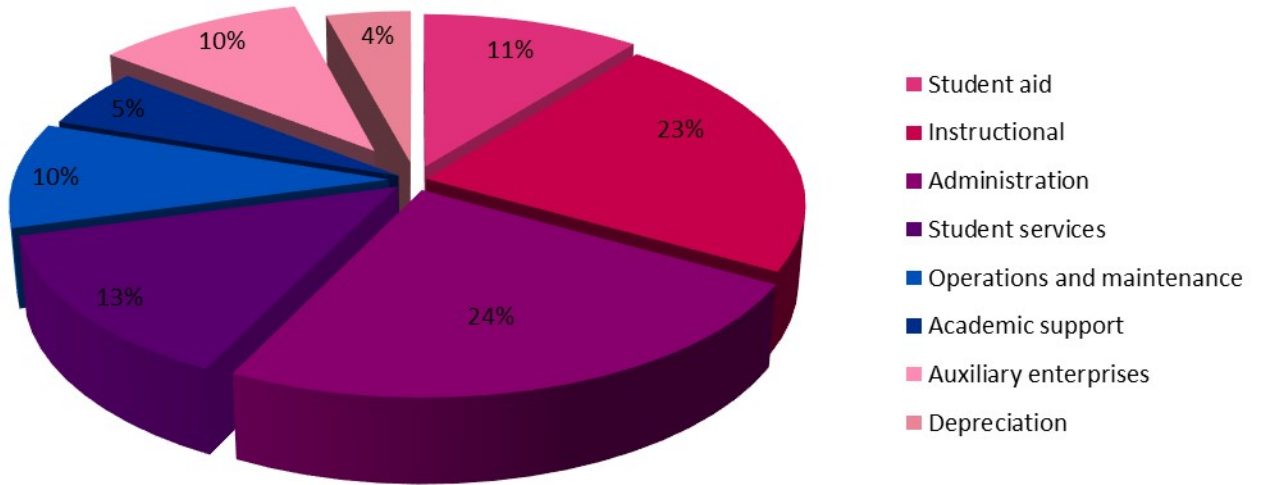
The above schedule shows the total operating expenses of \$7.2 million in fiscal year 2018. Total operating expenses in fiscal year 2018 decreased by \$177,126 or 2% from fiscal year 2017. The following expenses by function comprise the significant portions of this total net increase:

- Instructional function decreased by \$53,603 or 3% is mainly attributed to decrease in book and instructional supplies procured for the year.
- Administration expenses decreased by \$209,982 or 11% over prior year due to the level-funding from ROP appropriations, therefore, administration expenses tighten to fit funding level.

**PALAU COMMUNITY COLLEGE**  
(A Component Unit of the Republic of Palau)

Management's Discussion and Analysis  
September 30, 2018

**Expenses Breakdown  
For The Year Ended September 30, 2018**



**Changes in Net Position  
For The Years Ended September 30, 2018, 2017, and 2016**

	<b>2018</b>	<b>2017</b>	<b>2016</b> (as restated)
Net position, beginning of the year	\$ (2,804,587)	\$ (3,542,613)	\$ (4,241,839)
Change in net position	625,889	738,026	699,226
Net position, end of the year	\$ (2,178,698)	\$ (2,804,587)	\$ (3,542,613)

Net position increased by \$625,889 or 22% primarily due to income earned during the year.

**PALAU COMMUNITY COLLEGE**  
(A Component Unit of the Republic of Palau)

Management's Discussion and Analysis  
September 30, 2018

**CAPITAL ASSETS**

At September 30, 2018, the College had \$9.5 million in capital assets, less accumulated depreciation of \$8.4 million, for net capital assets of \$1.1 million. The current year additions of \$180,072 in capital assets were mainly equipment for various functional divisions and various facility improvements around the college campus. Depreciation charges for the current fiscal year totaled \$0.3 million.

The following table summarizes the College's capital assets for the fiscal year 2018:

	Balance at 09/30/17	Additions	Transfers/ Deletions	Balance at 09/30/18
Buildings and improvements	\$ 7,895,777	\$ 89,374	\$ -	\$ 7,985,151
Furniture, vehicles and equipment	1,573,435	90,698	(144,477)	1,519,656
<b>Total depreciable assets</b>	<b>9,469,212</b>	<b>180,072</b>	<b>(144,477)</b>	<b>9,504,807</b>
<b>Accumulated depreciation</b>	<b>(8,238,672)</b>	<b>(300,727)</b>	<b>124,368</b>	<b>(8,415,031)</b>
<b>Capital assets, net</b>	<b>\$ 1,230,540</b>	<b>\$ (120,655)</b>	<b>\$ (20,109)</b>	<b>\$ 1,089,776</b>

Additional information on the College's capital assets can be found in Notes 1 and 6 of the accompanying financial statements.

**Economic Factors that will affect the Future**

The economic condition of Palau Community College continues to be directly tied to that of the Republic of Palau (Government). For the past twenty-five years, the national government has provided basically level funding to the College. That fact, and other factors like the continued declining revenues due to declining enrollment as well as the increasing price of goods and services are factors that may move the College Board of Trustees to consider and act to increase tuition and fees to meet the ever-increasing cost of providing higher education programs and services. The College has prepared a proposal to the Board of Trustees to consider increase in tuition.

The goal of ensuring a diverse student population continues to be pursued aggressively by the College. We continue this pursuit thru provision of travel grants to accepted students from neighboring islands of the Federated States of Micronesia and the Republic of the Marshall Islands. This effort also aims to increase student population; thus, increase revenue. Annual fundraising efforts to boost the PCC Endowment Fund will continue, with the ultimate goal of reaching the \$30 million goal. At the time that the endowment reaches the \$10 million mark, PCC will then begin to use a percentage of interest earned to support programs and services, as

**PALAU COMMUNITY COLLEGE**  
(A Component Unit of the Republic of Palau)

Management's Discussion and Analysis  
September 30, 2018

stated in its Investment Policy Statement. At the same time, efforts continue to build the fund through active recruitment of new bi-weekly allotments as well as solicitations for direct donations.

Again, it is anticipated that the College's appropriation from the national government for fiscal year 2019 will continue to be at level funding. Therefore, the College will need to secure additional funding, possibly increase tuition and/or fees, including possibly requesting funding increase from the Government, in subsequent years to ensure that its legal mandate in Republic of Palau Public Law 4-2 and its 15-year institutional master plan goals and objectives are adequately supported.

**Requests for Information**

This report is intended to provide a summary of the financial condition of Palau Community College. Questions or requests for additional information should be addressed to:

Jay Olegeriil  
Vice President for Administration & Finance  
PO Box 9  
Koror, Palau 96940

**PALAU COMMUNITY COLLEGE**  
(A Component Unit of the Republic of Palau)

STATEMENTS OF NET POSITION  
September 30, 2018 and 2017

	2018	2017
<u>Assets and Deferred Outflows of Resources</u>		
Current assets:		
Cash	\$ 440,963	\$ 289,723
Accounts receivable, net	2,389,052	1,868,081
Appropriations receivable	20,001	19,990
Inventory	506,571	296,716
Total current assets	3,356,587	2,474,510
Noncurrent assets:		
Restricted cash	1,984,255	1,773,316
Endowment investments	5,173,656	4,929,037
Capital assets, net	1,089,776	1,230,540
Total noncurrent assets	8,247,687	7,932,893
Total assets	11,604,274	10,407,403
Deferred outflows of resources related to pensions	2,502,353	1,939,367
Total assets and deferred outflows of resources	14,106,627	12,346,770
<u>Liabilities, Deferred Inflows of Resources and Net Position</u>		
Liabilities:		
Current liabilities:		
Accounts payable	\$ 248,938	\$ 146,816
Accrued liabilities and benefit payable	777,043	278,647
Unearned revenues	529,576	739,056
Other unearned revenues	5,249	8,344
Compensated absences, current portion	156,764	162,365
Total current liabilities	1,717,570	1,335,228
Noncurrent liabilities:		
Compensated absences, net of current portion	67,185	61,597
Net pension liability	11,666,392	11,982,658
Total liabilities	13,451,147	13,379,483
Deferred inflows of resources related to pensions	2,834,178	1,771,874
Net Position:		
Net investment in capital assets	1,089,776	1,230,540
Restricted:		
Expendable	1,947,364	1,764,952
Nonexpendable	5,035,088	4,681,110
Unrestricted	(10,250,926)	(10,481,189)
Total net position	(2,178,698)	(2,804,587)
Total liabilities, deferred inflows of resources and net position	\$ 14,106,627	\$ 12,346,770

See accompanying notes to financial statements.

**PALAU COMMUNITY COLLEGE**  
(A Component Unit of the Republic of Palau)

STATEMENTS OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION  
For the Years Ended September 30, 2018 and 2017

	2018	2017
Operating revenues:		
Federal grants	\$ 3,210,878	\$ 3,064,639
Tuition and fees, net of scholarship discounts and allowances of \$1,572,300 and \$1,695,424 in 2018 and 2017, respectively	691,467	643,912
Other grants	1,017,028	1,292,662
Auxiliary enterprise sales and charges (net of scholarship discounts and allowances)	182,215	116,028
Other operating revenues	161,264	281,176
Total operating revenues	5,262,852	5,398,417
Operating expenses:		
Education and general:		
Student aid	771,868	682,299
Instructional	1,624,256	1,677,859
Administration	1,737,664	1,947,646
Student services	970,719	912,272
Operations and maintenance	683,235	641,110
Auxiliary enterprises	740,446	898,722
Academic support	389,585	311,761
Depreciation	300,727	323,957
Total operating expenses	7,218,500	7,395,626
Operating loss	(1,955,648)	(1,997,209)
Non-operating revenues (expenses):		
Republic of Palau appropriations	2,411,000	2,548,515
Loss on disposal of capital assets	(20,109)	(1,770)
Investment income, net	190,646	188,490
Total non-operating revenues, net	2,581,537	2,735,235
Change in net position	625,889	738,026
Net position, beginning of year	(2,804,587)	(3,542,613)
Net position, end of year	\$ (2,178,698)	\$ (2,804,587)

See accompanying notes to financial statements.



**PALAU COMMUNITY COLLEGE**  
(A Component Unit of the Republic of Palau)

STATEMENTS OF CASH FLOWS  
For the Years Ended September 30, 2018 and 2017

	<u>2018</u>	<u>2017</u>
Cash flows from operating activities:		
Cash received from students for tuition and fees	\$ 1,593,269	\$ 1,377,104
Cash received from auxiliary activities	182,215	116,028
Cash received from federal grants	3,077,931	3,350,914
Cash received from other grants	1,248,192	1,570,025
Cash paid to employees	(3,488,980)	(3,500,197)
Cash paid to suppliers	<u>(4,427,393)</u>	<u>(4,849,509)</u>
Net cash used for operating activities	<u>(1,814,766)</u>	<u>(1,935,635)</u>
Cash flows from noncapital financing activities:		
Republic of Palau appropriations	<u>2,410,989</u>	<u>2,880,873</u>
Net cash provided by noncapital financing activities	<u>2,410,989</u>	<u>2,880,873</u>
Cash flows from capital and related financing activities:		
Loss on disposal of capital assets	(20,109)	(1,770)
Additions to capital assets	<u>(159,963)</u>	<u>(183,715)</u>
Net cash used for capital and related financing activities	<u>(180,072)</u>	<u>(185,485)</u>
Cash flows from investing activities:		
Investment income (loss)	190,646	188,490
Endowment and restricted cash	(210,938)	(190,437)
Endowment fund investments	<u>(244,619)</u>	<u>(774,100)</u>
Net cash used for investing activities	<u>(264,911)</u>	<u>(776,047)</u>
Net increase (decrease) in cash	151,240	(16,294)
Cash, beginning of year	<u>289,723</u>	<u>306,017</u>
Cash, end of year	<u>\$ 440,963</u>	<u>\$ 289,723</u>

- -

See accompanying notes to financial statements.

**PALAU COMMUNITY COLLEGE**  
(A Component Unit of the Republic of Palau)

**STATEMENTS OF CASH FLOWS**  
For the Years Ended September 30, 2018 and 2017

	2018	2017
Reconciliation of operating loss to net cash used for operating activities:		
Operating loss	\$ (1,955,648)	\$ (1,997,209)
Adjustments to reconcile operating loss to net cash used for operating activities		
Provision for uncollectable accounts	337,566	496,961
Depreciation	300,727	323,957
Changes in assets, deferred outflows of resources, liabilities,		
Net pension liability	(316,266)	-
Deferred outflows of resources related to pensions	(562,987)	(992,252)
Deferred inflows of resources related to pensions	1,062,304	-
Accounts receivable, net	(858,537)	184,480
Inventory	(209,855)	51,795
Accounts payable	102,122	(191,200)
Accrued liabilities	498,396	(128,823)
Unearned revenues	(209,480)	336,021
Other deferred revenue	(3,095)	(1,808)
Compensated absences	(13)	(17,557)
	<u>\$ (1,814,766)</u>	<u>\$ (1,935,635)</u>
Net cash used for operating activities	<u>\$ (1,814,766)</u>	<u>\$ (1,935,635)</u>

See accompanying notes to financial statements.

**PALAU COMMUNITY COLLEGE**  
(A Component Unit of the Republic of Palau)

STATEMENTS OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION  
- BUDGET AND ACTUAL (GAAP-BASIS)  
For the Year Ended September 30, 2018

	General and Federal Funds			
	Budgeted Amounts		Actual	Favorable
	Original	Final	Amounts	(Unfavorable) Variance
Operating revenues	\$ 8,206,209	\$ 8,206,209	\$ 8,894,283	\$ 688,074
Operating expenses:				
Supplies, materials, other operating expenses and services	6,598,696	6,598,696	4,783,550	1,815,146
Salaries	3,020,970	3,020,970	2,570,356	450,614
Employee benefits	638,043	638,043	471,657	166,386
Utilities	359,500	359,500	335,004	24,496
Total operating expenses	10,617,209	10,617,209	8,160,567	2,456,640
Operating loss	(2,411,000)	(2,411,000)	733,716	3,144,714
Non-operating revenues (expenses):				
Republic of Palau appropriations	2,411,000	2,411,000	2,411,000	-
Total non-operating revenues, net	2,411,000	2,411,000	2,411,000	-
Excess of revenues and other financing sources over expenditures and other financing uses.	\$ -	\$ -	\$ 3,144,716	\$ 3,144,714
Reconciliation of Budget to GAAP basis:				
	General Fund	Federal Fund	Total	
Budget basis	\$ 7,334,512	\$ 3,282,697	\$ 10,617,209	
Adjustments (net)				
Revenue accruals	-	-	-	
Expenditures accruals	(2,466,311)	-	(2,466,311)	
Encumbrances	-	(89,791)	(89,791)	
GAAP basis	\$ 4,868,201	\$ 3,192,906	\$ 8,061,107	

See accompanying notes to financial statements.

**PALAU COMMUNITY COLLEGE  
(A Component Unit of the Republic of Palau)**

Required Supplemental Information (Unaudited)  
Schedule of Proportional Share of the Net Pension Liability  
Last 10 Fiscal Years\*

	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
Civil Service Pension Trust Fund (Plan) total net pension liability	\$ 259,395,005	\$ 249,453,960	\$ 215,546,176	\$ 204,281,232
PCC proportionate share of the net pension liability	\$ 11,666,392	\$ 11,982,658	\$ 11,064,282	\$ 10,680,027
PCC proportionate share of the net pension liability	4.498%	4.804%	5.133%	5.228%
PCC's covered-employee payroll**	\$ 2,605,583	\$ 2,544,139	\$ 2,489,421	\$ 2,457,820
PCC proportionate share of the net pension liability as a percentage of its covered employee payroll	447.75%	470.99%	444.45%	434.53%
Plan Fiduciary net position as a percentage of the total pension liability	10.18%	10.55%	11.54%	14.01%

\*This data is presented for those years for which information is available.

\*\*Covered-employee payroll data from the actuarial valuation date with a one-year lag.

See Accompanying Independent Auditors' Report.

**PALAU COMMUNITY COLLEGE**  
**(A Component Unit of the Republic of Palau)**

Required Supplemental Information (Unaudited)  
Schedule of Pension Contributions  
Last 10 Fiscal Years\*

	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
Actuarially determined contribution	\$ 772,621	\$ 692,555	\$ 559,507	\$ 555,409
Contribution in relation to the actuarially determined contribution	<u>156,335</u>	<u>150,556</u>	<u>148,371</u>	<u>144,731</u>
Contribution (excess) deficiency	<u>\$ 616,286</u>	<u>\$ 541,999</u>	<u>\$ 411,136</u>	<u>\$ 410,678</u>
PCC's covered-employee payroll	<u>\$ 2,605,583</u>	<u>\$ 2,544,139</u>	<u>\$ 2,489,421</u>	<u>\$ 2,457,820</u>
PCC proportionate share of the net pension liability	6.00%	5.92%	5.96%	5.89%

\* This data is presented for those years for which information is available.

\*\* Covered-employee payroll data from the actuarial valuation date with a one-year lag.

See Accompanying Independent Auditors' Report.

**PALAU COMMUNITY COLLEGE**  
(A Component Unit of the Republic of Palau)

Notes to Financial Statements  
September 30, 2018 and 2017

(1) Summary of Significant Accounting Policies

For the year ended September 30, 2015, the College implemented the provisions of GASB Statement No. 68, *Accounting and Financial Reporting for Pensions*, as amended by GASB Statement No. 71, *Pension Transition for Contributions Made Subsequent to the Measurement Date*. GASB Statement Nos. 68 and 71 establish standards for measuring and recognizing net pension liabilities, deferred outflows of resources, deferred inflows of resources, and expenses related to pension benefits provided through defined pension plans. In addition, Statement No. 68 requires disclosure of information related to pension benefits.

Reporting Entity

Palau Community College (PCC) is an institution of higher education created by Republic of Palau Public Law (RPPL) 4-2 and is considered to be a component unit of the Republic of Palau. Accordingly, PCC is included in the Republic of Palau's financial statements as a discrete component unit. Transactions with the Republic of Palau relate primarily to appropriations for operations and capital improvements and grants from various federal agencies.

Basis of Presentation

The financial statements of PCC have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as prescribed by the Governmental Accounting Standards Board (GASB), including GASB Statement No. 34, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments*, and Statement No. 35, *Basic Financial Statements – and Management's Discussion and Analysis for Colleges and Universities*, issued in 1999, and as amended by GASB Statements No. 37, *Basic Financial Statements and Management's Discussion and Analysis – for State and Local Governments: Omnibus, an Amendment of GASB Statements No. 21 and No. 34, and No. 38, Certain Financial Statement Note Disclosures*.

The basic financial statements consist of the following:

The *Statement of Net Position* provides information about PCC's assets, deferred outflows of resources, liabilities, deferred inflows of resources, and net position at the end of the year. Assets and liabilities are classified as either current or noncurrent. Net position is classified according to external donor restrictions or availability of assets to satisfy PCC's obligations. Net investment in capital assets represents the value of capital assets, net of accumulated depreciation. Nonexpendable restricted net position includes gifts that have been received for endowment purposes. Expendable restricted net position represents grants and other resources that have been externally restricted for specific purposes. Unrestricted net position consists of all other resources, including those that have been designated by management to be used for other than general operating purposes.

**PALAU COMMUNITY COLLEGE**  
(A Component Unit of the Republic of Palau)

Notes to Financial Statements  
September 30, 2018 and 2017

(1) Summary of Significant Accounting Policies, Continued

Basis of Presentation, Continued

The *Statement of Revenues, Expenses, and Changes in Net Position* provides information about PCC's financial activities during the year. Revenues and expenses are classified as either operating or nonoperating, and all changes in net position are reported, including additions to endowments.

The *Statement of Cash Flows* provides information about PCC's sources and uses of cash and cash equivalents during the year. Increases and decreases in cash and cash equivalents are classified as either operating, noncapital financing, capital and related financing, or investing.

The *Statement of Revenues, Expenses, and Changes in Net Assets-Budget and Actual (GAAP-Basis)* reflects the budgetary comparison to actual results of operations and other changes for the year ended September 30, 2018. A budgetary comparison statement for the general and federal funds is considered to be part of the basic financial statements.

Measurement Focus and Basis of Accounting

For financial reporting purposes, PCC is considered a special-purpose government engaged only in business-type activities. Under this model, PCC's financial statements provide a comprehensive look at its financial activities. Accordingly, PCC's financial statements have been presented using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred regardless of the timing of the related cash flow. Revenue from grants, government appropriations, and other contributions is recognized in the year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted, and matching requirements, in which the resources are provided to PCC on a reimbursement basis.

In accordance with GASB Statement No. 20, *Accounting and Financial Reporting for Proprietary Funds and Other Governmental Entities That Use Proprietary Fund Accounting- as amended*, PCC is required to follow all applicable GASB pronouncements. In addition, PCC should apply all applicable Financial Accounting Standards Board (FASB) Statements and Interpretations, Accounting Principles Board (APB) Opinions and Accounting Research Bulletins of the Committee on Accounting Procedures issued on or before November 30, 1989 unless those pronouncements conflict with or contradict GASB pronouncements.

**PALAU COMMUNITY COLLEGE**  
(A Component Unit of the Republic of Palau)

Notes to Financial Statements  
September 30, 2018 and 2017

(1) Summary of Significant Accounting Policies, Continued

Budgetary Information

Amounts included in the Statement of Revenues, Expenditures and Changes in Net Assets – Budget and Actual, which are presented on a GAAP budgetary basis, reconcile to the increase in net assets in the accompanying Statement of Revenues, Expenses, and Changes in Net Assets.

PCC has no authority to impose taxes to generate revenue. PCC, as an autonomous agency of the Republic of Palau, receives an annual appropriation from the legislative branch, the Olbiil Era Kelulau (Palau National Congress). The Palau National Congress legislature budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America. An annual appropriated budget is adopted by the Legislature for PCC through an Annual Appropriations Act.

Cash

Cash in the Statements of Cash Flows include cash on hand and in bank accounts.

Restricted Cash

Restricted cash are separately classified in the Statements of Net Position.

Investments

In accordance with GASB Statement No. 31, *Accounting and Financial Reporting for Certain Investments and for External Investment Pools*, all investments are reported at fair value.

Accounts Receivable and Allowance for Uncollectible Accounts

PCC's accounts receivable includes tuition and fee charges to students and amounts due from federal grantor agencies. The allowance for doubtful accounts is stated at an amount which management believes will be adequate to absorb possible losses on accounts receivable that may become uncollectible based on evaluations of the collectability of these accounts and prior collection experience. The allowance is established through a provision for uncollectible accounts charged to tuition and fees. For the years ended September 30, 2018 and 2017, the tuition and fees in the Statements of Revenues, Expenses, and Changes in Net Position is reported net of the provision for uncollectible accounts of \$337,566 and \$496,961, respectively.



**PALAU COMMUNITY COLLEGE**  
(A Component Unit of the Republic of Palau)

Notes to Financial Statements  
September 30, 2018 and 2017

(1) Summary of Significant Accounting Policies, Continued

Inventory

Inventory is stated at the lower of cost or market using the retail method of accounting for books and merchandise for resale, and the first-in, first-out method for all other inventory.

Capital Assets

All buildings and equipment transferred to PCC were recorded at management's estimate of fair market value at the date of transfer. PCC did not capitalize the value of land at the date of transfer or public domain assets (sidewalks, curbs, gutters, etc). Subsequent additions have been recorded at cost and/or realizable value, as estimated and provided by PCC. Building additions and improvements with a cost in excess of \$1,000 are capitalized if the life of the building is extended. Furniture and equipment with a cost in excess of \$1,000 and with a useful life greater than 1 year is capitalized.

Capital assets are depreciated using the straight-line method over the following useful lives:

<u>Classification</u>	<u>Life</u>
Buildings and improvements	5 – 15 years
Furniture, vehicles and equipment	5 – 10 years

Unearned Revenues

Unearned revenues include amounts received for tuition and fees and certain auxiliary activities prior to the end of the fiscal year but related to the subsequent accounting period. Unearned revenues also include amounts received from grant and contract sponsors that have not been earned.

Compensated Absences

Compensated absences represent the accumulated liability to be paid under PCC's current annual leave policy. PCC recognizes cost for accrued annual leave at the time such leave is earned. Unpaid accrued leave is recorded as accrued liabilities in the accompanying Statements of Net Position as a component of accrued liabilities and benefits payable. The accrued leave at September 30, 2018 and 2017 was \$223,949 and \$223,962 respectively.

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(1) Summary of Significant Accounting Policies, Continued

Deferred Outflows of Resources

In addition to assets, the statements of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources (deduction of net position) until then. PCC determined the differences between expected and actual experience with regard to economic or demographic factors in the measurement of the total pension liability, pension contributions made subsequent to the measurement date and changes in proportion and difference between PCC pension contributions and proportionate share of contributions qualify for reporting in this category.

Deferred Inflows of Resources

In addition to liabilities, the statements of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources (additions to net position) until then. PCC has determined the difference between projected and actual earnings on pension plan investments qualify for reporting in this category.

Pensions

Pensions are required to be recognized and disclosed using the accrual basis of accounting. PCC recognizes a net pension liability for the defined benefit pension plan in which it participates, which represents PCC's proportional share of excess total pension liability over the pension plan assets – actuarially calculated – of a defined benefit, cost sharing multi-employer plan. Changes in the net pension liability during the period are recorded as pension expense, or as deferred inflows of resources or deferred outflows of resources, depending on the nature of the change, in the period incurred.

Those changes in net pension liability that are recorded as deferred inflows of resources or as deferred outflows of resources, that arise from changes in actuarial assumptions or other inputs and differences between expected or actual experience, are amortized over the weighted-average remaining service life of all participants in the qualified pension plan and recorded as a component of pension expense beginning with the period in which they are incurred. Projected earnings on qualified pension plan investments are recognized as a component of pension expense. Differences between projected and actual investment earnings are reported as deferred inflows of resources or deferred outflows of resources and amortized as a component of pension expense on a closed basis over a five year period beginning with the period in which the difference occurred.

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(1) Summary of Significant Accounting Policies, Continued

Net Position

Net position represents the residual interest in PCC's assets after liabilities are deducted and consist of three components: net investments in capital assets; restricted expendable and non-expendable. All other net position is unrestricted. The components of net position are further described as follows:

Net investment in capital assets – consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of debt attributable to the acquisition, construction or improvements of those assets. Deferred outflows of resources and deferred inflows of resources that are attributable to the acquisition, construction, or improvement of those assets or related debt also should be included in this component of net position.

Restricted:

Nonexpendable – Net position subject to externally imposed stipulations that PCC maintains them permanently. This consists of endowment funds in which donors or other outside sources have stipulated, as condition of the gift instrument, that the principal is to be maintained inviolate and in perpetuity, and invested for the purpose of producing present and future income, which may either be expended or added to principal. The related cash account is also restricted.

Expendable – Net position whose use by the PCC is subject to externally imposed stipulations. This includes resources in which PCC is legally or contractually obligated to spend in accordance with restrictions imposed by external third parties.

Unrestricted – Net position that is not subject to externally imposed stipulations. This includes resources derived from student tuition and fees, government appropriations, and auxiliary service income. These resources are used for transactions relating to the educational and general operations of PCC and may be used at the discretion of the governing board to meet current expenses for any purpose.

When both restricted and unrestricted resources are available for use, it is PCC's policy to use restricted revenues first, then unrestricted resources as they are needed.

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(1) Summary of Significant Accounting Policies, Continued

Classification of Revenues

PCC has classified its revenues as either operating or non-operating according to the following criteria:

*Operating Revenues* – Operating revenues include activities that have the characteristics of exchange transactions, such as (1) student tuition and fees, net of scholarship discounts and allowances; (2) sales and services of auxiliary enterprises; (3) most federal, state and local grants and contracts and federal appropriations; and (4) interest on investments.

*Non-operating Revenues* – Non-operating revenues include activities that have the characteristics of nonexchange transactions, such as gifts and contributions, and other revenue sources that are defined as non-operating revenues by GASB Statement No. 9, *Reporting Cash Flows of Proprietary and Nonexpendable Trust Funds and Governmental Entities that Use Proprietary Fund Accounting*, and GASB Statement No. 34, such as state appropriations.

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Scholarship Discounts and Allowances

Student tuition and fee revenues, and certain other revenues from students, are reported net of scholarship discounts and allowances in the Statement of Revenues, Expenses and Changes in Net Position. Scholarship discounts and allowances are the difference between the stated charge for goods and services provided by PCC, and the amount that is paid by students and/or third parties making payments on the students' behalf. Certain governmental grants, such as Pell grants, and other federal, state or nongovernmental programs, are recorded as either operating or non-operating revenues in PCC's financial statements. To the extent that revenues from such programs are used to satisfy tuition and fees and other student charges, PCC has recorded a scholarship discount and allowance. The scholarship discounts and allowances for tuition and fees for the years ended September 30, 2018 and 2017 were \$1,572,300 and \$1,695,424, respectively.

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(1) Summary of Significant Accounting Policies, Continued

Deposits and Investments

Deposits

GASB Statement No. 40 addresses common deposit and investment risks related to credit risk, concentration of credit risk, interest rate risk and foreign currency risk. As an element of interest rate risk, disclosure is required of investments that have fair values that are highly sensitive to changes in interest rates. GASB Statement No. 40 also requires disclosure of formal policies related to deposit and investment risks.

GASB Statement No. 3 previously required government entities to present deposit risks in terms of whether the deposits fell into the following categories:

- Category 1 – Deposits that are federally insured or collateralized with securities held by the College or its agent in the College’s name.
- Category 2 – Deposits that are uninsured but fully collateralized with securities held by the pledging financial institution’s trust department or agent in the College’s name.
- Category 3 – Deposits that are collateralized with securities held by the pledging financial institution’s trust department or agent but not in the College’s name and non-collateralized deposits.

GASB Statement No. 40 amended GASB Statement No. 3 to in effect eliminate disclosure for deposits falling into categories 1 and 2 but retained disclosures for deposits falling under category 3. Category 3 deposits are those deposits that have exposure to custodial credit risk. Custodial credit risk is the risk that in the event of a bank failure, PCC’s deposits may not be returned to it. Such deposits are not covered by depository insurance and are either uncollateralized with securities held by the pledging financial institution or held by the pledging financial institution but not in the depositor-government’s name.

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(1) Summary of Significant Accounting Policies, Continued

Deposits and Investments, Continued

Deposits, Continued

As of September 30, 2018 and 2017, the carrying amount of PCC's total cash was \$440,963 and \$289,723, respectively, and restricted cash was \$1,984,255 and \$1,773,316 respectively. The corresponding bank balances as of September 30, 2018 and 2017 were \$2,436,825 and \$1,997,927 respectively, and are maintained in financial institutions subject to Federal Deposit Insurance Corporation (FDIC) insurance. From these deposits, \$1,126,086 and \$1,105,158 in fiscal year 2018 and 2017, respectively were subject to coverage by FDIC with the remaining balance exceeding insurable limits. The uninsured bank balance as of September 30, 2018 and 2017 was \$1,310,739 and \$892,769, respectively. PCC does not require collateralization of bank accounts, and therefore, amounts in excess of insurable limits are uncollateralized and are exposed to custodial credit risk.

In 2007, the Republic of Palau Financial Institutions Commission issued an order to freeze all assets of Pacific Savings Bank (a local Bank) and subsequently placed the bank under receivership. As of September 30, 2018 and 2017, PCC had cash on deposit with the local Bank in the amount of \$100,136 and is included in other accounts receivable, due to the uncertainty of its recoverability. At September 30, 2018 and 2017, an allowance for impairment of deposit for the entire amount has been recorded and is reported as a component of the allowance for uncollectible accounts disclosed in Note 2.

Investments

GASB Statement No. 3 previously required government entities to present investment risks in terms of whether the investments fell into the following categories:

- Category 1 – Investments that are insured or registered, or securities held by the College or its agent in the College's name.
- Category 2 – Investments that are uninsured and unregistered for which the securities are held by the counterparty's trust department or agent in the College's name.
- Category 3 – Investments that are uninsured and unregistered, with securities held by the counterparty, or by its trust department or agent but not in the College's name.

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(1) Summary of Significant Accounting Policies, Continued

Deposits and Investments, Continued

Investments, Continued

GASB Statement No. 40 amended GASB Statement No. 3 to in effect eliminate disclosure for investments falling into categories 1 and 2, and provided for disclosure requirements addressing other common risks of investments such as credit risk, interest rate risk, concentration of credit risk, and foreign currency risk. GASB Statement No. 40 did retain and expand the element of custodial credit risk in GASB Statement No. 3.

PCC's investments are held by a bank-administered trust company under PCC's name. At September 30, 2018 and 2017, PCC's investments stated at fair value consisted of the following:

2018	Allocation		Market Value
	Actual	Per Policy	9/30/2018
Fixed income - U.S. Fixed Income	24%	25%	\$ 1,225,324
Fixed income - Global	4%	5%	219,008
U.S. Equities - Large Cap Value	14%	13%	715,346
U.S. Equities - Large Cap Growth	14%	12%	747,612
U.S. Equities - Small Cap Core	11%	10%	551,805
Non U.S. Equities - Developed	14%	15%	714,617
Non U.S. Equities - Emerging	10%	10%	503,442
Alternatives - Master Limited Partnerships	5%	5%	245,537
Alternatives - Real Estate Investment Trusts	<u>5%</u>	<u>5%</u>	<u>250,965</u>
	<u>100%</u>	<u>100%</u>	<u>\$ 5,173,656</u>

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(1) Summary of Significant Accounting Policies, Continued

Deposits and Investments, Continued

Investments, Continued

2017	Allocation		Market Value
	Actual	Per Policy	9/30/2017
Fixed income - U.S. Fixed Income	25%	25%	\$ 1,211,172
Fixed income - Global	5%	5%	225,083
U.S. Equities - Large Cap Value	13%	13%	649,411
U.S. Equities - Large Cap Growth	13%	12%	620,922
U.S. Equities - Small Cap Core	10%	10%	479,773
Non U.S. Equities - Developed	15%	15%	727,465
Non U.S. Equities - Emerging	11%	10%	541,678
Alternatives - Master Limited Partnerships	5%	5%	229,887
Alternatives - Real Estate Investment Trusts	<u>5%</u>	<u>5%</u>	<u>243,646</u>
	<u>100%</u>	<u>100%</u>	<u>\$ 4,929,037</u>

*Interest Rate Risk*

Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. PCC's investment policy does not limit investment maturities except with respect to cash equivalents, which must have a maximum average maturity of less than one year and no single issue shall have a maturity of greater than two (2) years. PCC manages the risk of exposure to declines in fair value by limiting its average maturity to two years.



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(1) Summary of Significant Accounting Policies, Continued

Deposits and Investments, Continued

*Investments, Continued*

*Credit Risk*

Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. This is measured by the assignment of ratings by nationally recognized statistical rating organizations. PCC utilizes investment managers to manage its portfolio. PCC's investment policy specifies the following regarding fixed income investments held in its portfolio:

- All individual fixed income securities held in the portfolio shall have a Moody's, Standard & Poor's or Fitch credit quality rating of no less than "BBB". U.S. Treasury and U.S. Government agencies, which are unrated securities, are qualified for inclusion in the portfolio and will be considered to be of the highest rating.
- Total portfolio quality (capitalization weighted) shall maintain an "A" minimum rating.

*Concentration of Credit Risk*

Concentration of credit risk is the risk of loss attributed to the magnitude of a government's investment in a single issuer. As of September 30, 2018 and 2017, PCC had no single issuer that exceeded 5% of its total investments. Investments issued or explicitly guaranteed by the U.S. government and investments in mutual funds, external investment pools, and other pooled investments are excluded.

*Custodial Credit Risk*

Custodial credit risk is the risk that in the event a financial institution or counterparty fails, PCC would not be able to recover the value of its deposits, investments, or securities. As of September 30, 2018 and 2017, 100% of PCC's investments were held in PCC's name, and PCC is not exposed to custodial credit risk related to these investments.

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(1) Summary of Significant Accounting Policies, Continued

Deposits and Investments, Continued

*Investments, Continued*

*Foreign Currency Risk*

Foreign currency risk is the risk that changes in exchange rates will adversely affect the fair value of an investment or a deposit.

Foreign currency is comprised of international investment proceeds and income to be repatriated into U.S. dollars and funds available to purchase international securities. Foreign currency is not held as a form of investment. Foreign currency is held for less than 30 days in foreign accounts until it can be repatriated or expended.

For the years ended September 30, 2018 and 2017, PCC did not have investments in foreign currency.

Investment income

Investment income is composed of interest, dividends, and net changes in the fair value of applicable investments.

Fair Value Measurement of the Investments

Investments and related investment earnings are reported at fair value using quoted market prices. Fair value is the price that would be received to sell an asset or paid to transfer a liability (ie, the exit price) in an orderly transaction between market participants at the date as of which the fair value of an asset or liability is determined.

PCC categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs. PCC has the following fair value measurements:

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(1) Summary of Significant Accounting Policies, Continued

Fair Value Measurement of the Investments, Continued

		Fair Value Measurement Using		
	2018	Level 1	Level 2	Level 3
Investments by fair value level				
Debt securities:				
U.S. Treasury securities	\$ 497,887	\$ 497,887	\$ -	\$ -
Government securities	184,951	-	184,951	-
Corporate bonds	509,663	-	509,663	-
Equity securities:				
Common stock	3,640,798	3,640,798	-	-
Total investments by fair value level	\$ 4,833,299	\$ 4,138,685	\$ 694,614	\$ -
Investments measured at net asset value				
Mutual funds	\$ 201,342			
Investments measured at cost based measure				
Cash and cash equivalents	\$ 139,015			

		Fair Value Measurement Using		
	2017	Level 1	Level 2	Level 3
Investments by fair value level				
Debt securities:				
U.S. Treasury securities	\$ 496,794	\$ 496,794	\$ -	\$ -
Government securities	183,151	-	183,151	-
Corporate bonds	504,951	-	504,951	-
Equity securities:				
Common stock	3,405,737	3,405,737	-	-
Total investments by fair value level	\$ 4,590,633	\$ 3,902,531	\$ 688,102	\$ -
Investments measured at net asset value				
Mutual funds	\$ 205,608			
Investments measured at cost based measure				
Cash and cash equivalents	\$ 132,796			

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(1) Summary of Significant Accounting Policies, Continued

Federal Financial Assistance Programs

PCC participates in federally funded Pell Grants, SEOG Grants, Federal Work-Study Grants, Upward Bound and Basic/Core Area Health and Education Centers Programs. Federal programs are audited in accordance with the Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Recently Issued Accounting Pronouncements

In February 2015 GASB issued Statement No. 72, *Fair Value Measurement and Application*. This Statement addresses accounting and financial reporting issues related to fair value measurements. This Statement provides guidance for determining a fair value measurement for financial reporting purposes. This Statement also provides guidance for applying fair value to certain investments and disclosures related to all fair value measurements. This Statement requires a government to use valuation techniques that are appropriate under the circumstances and for which sufficient data are available to measure fair value. This Statement establishes a hierarchy of inputs to valuation techniques used to measure fair value. This Statement requires additional analysis of fair value if the volume or level of activity for an asset or liability has significantly decreased. It also requires identification of transactions that are not orderly. This Statement requires measurement at acquisition value (an entry price) for donated capital assets, donated works of art, historical treasures, and similar assets and capital assets received in a service concession arrangement. This Statement requires disclosures to be made about fair value measurements, the level of fair value hierarchy, and valuation techniques. It also requires additional disclosures regarding investments in certain entities that calculate net asset value per share (or its equivalent). The requirements of this Statement are effective for financial statements for periods beginning after June 15, 2015. Earlier application is encouraged. The implementation of this statement did not have a material effect on PCC's financial statements.

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(1) Summary of Significant Accounting Policies, Continued

Recently Issued Accounting Pronouncements, Continued

In June 2015, GASB issued Statement No. 73, *Accounting and Financial Reporting for Pensions and Related Assets That Are Not Within the Scope of GASB Statement 68 and Amendments to Certain Provisions of GASB Statement 67 and 68*. This Statement establishes requirements for defined benefit pensions that are not within the scope of Statement No. 68, Accounting and Financial Reporting for Pensions, as well as for the assets accumulated for purposes of providing those pensions. In addition, it establishes requirements for defined contribution pensions that are not within the scope of Statement 68. The requirements of this Statement will improve financial reporting by establishing a single framework for the presentation of information about pensions, which will enhance the comparability of pension-related information reported by employers and nonemployer contributing entities. The provisions in Statement No. 73 are effective for fiscal years beginning after June 15, 2015, with the exception of the provisions that address employers and governmental non-employer contributing entities for pensions that are not within the scope of Statement 68, which are effective for fiscal years beginning after June 15, 2016.

In June 2015, GASB Statement No. 74, *Financial Reporting for Postemployment benefits Plans Other Than Pension Plans*. This Statement replaces Statements No. 43, *Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans, as amended*, and No. 57, *OPEB Measurements by Agent Employers and Agent Multiple-Employer Plans*. It also includes requirements for defined contribution OPEB plans that replace the requirements for those OPEB plans in Statement No. 25, *Financial Reporting for Defined Benefit Pension Plans and Note Disclosures for Defined Contribution Plans, as amended*, Statement 43, and Statement No. 50, *Pension Disclosures*. This Statement also addresses financial reporting requirements for governments whose employees are provided with postemployment benefits other than pensions or OPEB. The provisions in Statement No. 74 are effective for fiscal years beginning after June 15, 2016.

In June 2015, GASB issued Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, which replaces the requirements of *Statements No. 45, Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions, as amended*, and No. 57, *OPEB Measurements by Agent Employers and Agent Multiple-Employer Plans*, for OPEB. Statement No. 74, *Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans*, and provides guidance on reporting by governments that provide OPEB to their employees and for governments that finance OPEB for employees of other governments.

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(1) Summary of Significant Accounting Policies, Continued

Recently Issued Accounting Pronouncements, Continued

The provisions in Statement No. 75 establish new accounting and financial reporting requirements for OPEB plans. This Statement addresses accounting and financial reporting for OPEB that is provided to the employees of state and local governmental employers. This Statement establishes standards for recognizing and measuring liabilities, deferred outflows of resources, deferred inflows of resources, and expense/expenditures.

For defined benefit OPEB, this Statement identifies the methods and assumptions that are required to be used to project benefit payments, discount projected benefit payments to their actuarial present value, and attribute that present value to periods of employee service. Note disclosure and required supplementary information requirements about defined benefit OPEB also are addressed. The provisions in Statements No. 75 are effective for fiscal years beginning after June 15, 2017. Management has not yet determined the impact that the implementation of this statement will have on PCC's financial statements.

In June 2015, GASB issued Statement No. 76, *The Hierarchy of Generally Accepted Accounting Principles for State and Local Government*. The objective of this Statement is to identify—in the context of the current governmental financial reporting environment—the hierarchy of generally accepted accounting principles (GAAP). The “GAAP hierarchy” consists of the sources of accounting principles used to prepare financial statements of state and local governmental entities in conformity with GAAP and the framework for selecting those principles. This Statement reduces the GAAP hierarchy to two categories of authoritative GAAP and addresses the use of authoritative and nonauthoritative literature in the event that the accounting treatment for a transaction or other event is not specified within a source of authoritative GAAP. This Statement supersedes Statement No. 55, *The Hierarchy of Generally Accepted Accounting Principles for State and Local Governments*. The requirements of this Statement are effective for financial statements for periods beginning after June 15, 2015, and should be applied retroactively. Earlier application is permitted. The implementation of this statement did not have a material effect on PCC's financial statements.

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(1) Summary of Significant Accounting Policies, Continued

Recently Issued Accounting Pronouncements, Continued

In August 2015, GASB issued Statement No. 77, *Tax Abatement Disclosures*, which requires governments that enter into tax abatement agreements to disclose certain information about the agreements. Although many governments offer tax abatements and provide information to the public about them, they do not always provide the information necessary to assess how tax abatements affect their financial position and results of operations, including their ability to raise resources in the future. This Statement requires disclosure of tax abatement information about (1) a reporting government's own tax abatement agreements and (2) those that are entered into by other governments and that reduce the reporting government's tax revenues. The provisions in Statement No. 77 are effective for fiscal years beginning after December 15, 2015. The implementation of this statement did not have a material effect on MVA's financial statements.

In December 2015, GASB issued Statement No. 78, *Pensions Provided through Certain Multiple-Employer Defined Benefit Pension Plans*, which addresses a practice issue regarding the scope and applicability of Statement No. 68, *Accounting and Financial Reporting for Pensions*. The provisions in Statement No. 78 are effective for fiscal years beginning after December 15, 2015.

In January 2016, GASB issued Statement No. 80, *Blending Requirements for Certain Component Units- an amendment of GASB Statement No. 14*, which improves financial reporting by clarifying the financial statement presentation requirements for certain component units. The provisions in Statement No. 80 are effective for fiscal years beginning after June 15, 2016. The implementation of this statement did not have a material effect on PCC's financial statements.

In March 2016, GASB issued Statement No. 81, *Irrevocable Split-Interest Agreements*, which improves accounting and financial reporting for irrevocable split-interest agreements by providing recognition and measurement guidance for situations in which a government is a beneficiary of the agreement. The provisions in Statement No. 81 are effective for fiscal years beginning after December 15, 2016. The implementation of this statement did not have a material effect on PCC's financial statements.

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(1) Summary of Significant Accounting Policies, Continued

Recently Issued Accounting Pronouncements, Continued

In March 2016, GASB issued Statement No. 82, *Pension Issues – an amendment of GASB Statements No. 67, No. 68, and No. 73*, which addresses issues regarding (1) the presentation of payroll-related measures in required supplementary information, (2) the selection of assumptions and the treatment of deviations from the guidance in an Actuarial Standard Practice for financial reporting purposes, and (3) the classification of payments made by employers to satisfy employee (plan member) contribution requirements. The provisions in Statement No. 82 are effective for fiscal years beginning after June 15, 2016.

In November 2016, GASB issued Statement No. 83, *Certain Asset Retirement Obligations*. This Statement addresses accounting and financial reporting for certain asset retirement obligations. GASB Statement No. 83 will be effective for the fiscal year ending September 30, 2019. Management has not evaluated the impact that the implementation of this statement will have on the financial statements.

In January 2017, GASB issued Statement No. 84, *Fiduciary Activities*. This Statement improves guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported. GASB Statement No. 84 will be effective for reporting periods after December 15, 2018. Management has not evaluated the impact that the implementation of this statement will have on the financial statements.

In May 2017, GASB issued Statement No. 86, *Certain Debt Extinguishment Issues*. The primary objective of this Statement is to improve consistency in accounting and financial reporting for in-substance defeasance of debt by providing guidance for transactions in which cash and other monetary assets acquired with only existing resources—resources other than the proceeds of refunding debt—are placed in an irrevocable trust for the sole purpose of extinguishing debt. The provisions of GASB Statement No. 86 are effective for fiscal years beginning after June 15, 2017. The implementation of this statement did not have a material effect on PCC’s financial statements.

In June 2017, GASB issued Statement No. 87, *Leases*. The objective of this Statement is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. This Statement increases the usefulness of governments’ financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and as inflows of resources or outflows of resources recognized based on the payment provisions of the contract. GASB Statement No. 87 will be effective for the Corporation for fiscal year ending September 30, 2021. Management has not evaluated the impact that the implementation of this statement will have on PCC’s financial statements.



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(1) Summary of Significant Accounting Policies, Continued

New Accounting Pronouncement

GASB Statement No. 88, *Certain Disclosures Related to Debt, Including Direct Borrowing and Direct Placements*. The objective of this Statement is to improve the information that is disclosed in notes to government financial statements related to debt, including direct borrowings and direct placements. This Statement also requires that additional essential information related to debt be disclosed in notes to financial statements, including unused lines of credit; assets pledged as collateral for the debt; and terms specified in debts agreements related to significant events of default with finance related consequences, termination events, and significant subjective acceleration clauses. This Statement also requires that existing and additional information be provided for direct borrowings and direct placements of debt separately from other debt. This Statement is effective for reporting periods beginning after June 15, 2018.

GASB Statement No. 89, *Accounting for Interest Cost Incurred Before the end of a Construction Period*. This Statement establishes accounting requirements for interest cost incurred before the end of a construction period. Such interest cost includes all interest that previously was accounted for in accordance with the requirements of paragraphs 5–22 of Statement No. 62, Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements, which are superseded by this Statement. This Statement requires that interest cost incurred before the end of a construction period be recognized as an expense in the period in which the cost is incurred for financial statements prepared using the economic resources measurement focus. As a result, interest cost incurred before the end of a construction period will not be included in the historical cost of a capital asset reported in a business-type activity or enterprise fund. This Statement also reiterates that in financial statements prepared using the current financial resources measurement focus, interest cost incurred before the end of a construction period should be recognized as an expenditure on a basis consistent with governmental fund accounting principles. This Statement effective for reporting periods beginning after December 15, 2018.

**PALAU COMMUNITY COLLEGE**  
(A Component Unit of the Republic of Palau)

Notes to Financial Statements  
September 30, 2018 and 2017

(1) Summary of Significant Accounting Policies, Continued

New Accounting Pronouncement, Continued

GASB Statement No. 90, *Majority Equity Interest, an Amendment of GASB Statements No. 16 and No. 61*. The primary objectives of this Statement are to improve the consistency and comparability of reporting a government's majority equity interest in a legally separate organization and to improve the relevance of financial statement information for certain component units. It defines a majority equity interest and specifies that a majority equity interest in a legally separate organization should be reported as an investment if a government's holding of the equity interest meets the definition of an investment. A majority equity interest that meets the definition of an investment should be measured using the equity method, unless it is held by a special-purpose government engaged only in fiduciary activities, a fiduciary fund, or an endowment (including permanent and term endowments) or permanent fund. Those governments and funds should measure the majority equity interest at fair value. This Statement also requires that a component unit in which a government has a 100 percent equity interest account for its assets, deferred outflows of resources, liabilities, and deferred inflows of resources at acquisition value at the date the government acquired a 100 percent equity interest in the component unit. Transactions presented in flows statements of the component unit in that circumstance should include only transactions that occurred subsequent to the acquisition. This Statement, effective for reporting periods beginning after December 15, 2018.

PCC is currently evaluating whether or not the new GASB pronouncements listed above will have a significant impact on PCC's financial statements.

(2) Accounts Receivable

Accounts receivable consists of the following at September 30, 2018 and 2017:

	<u>2018</u>	<u>2017</u>
Tuition and fees	\$3,623,794	\$2,825,212
Due from grantor agencies	1,247,541	1,101,350
Accounts receivable, others	112,733	140,503
College of Micronesia	32,838	65,313
Employees and Board of Trustees	<u>21,651</u>	<u>47,642</u>
	5,038,557	4,180,020
Allowance for uncollectable accounts	<u>(2,649,505)</u>	<u>(2,311,939)</u>
Accounts receivable, net	<u>\$2,389,052</u>	<u>\$1,868,081</u>

**PALAU COMMUNITY COLLEGE**  
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Notes to Financial Statements  
September 30, 2018 and 2017

(2) Accounts Receivable, Continued

The accounts receivable, others includes an amount of \$100,136 for cash deposits in a local bank which operations was placed under receivership in 2007 by the Republic of Palau Financial Institution Commission. Due to the uncertainty of the recoverability of the cash deposits from the local bank, PCC provided an allowance for impairment of cash deposits of \$100,136 for the fiscal years ended September 30, 2018 and 2017, respectively, and is included as a component of the allowance for uncollectible accounts.

(3) Inventory

Inventory consists of the following at September 30, 2018 and 2017:

	2018	2017
Bookstore	\$ 501,177	\$ 290,514
Cafeteria	5,394	6,202
Total	\$ 506,571	\$ 296,716

(4) Restricted Cash

Restricted cash consists of the following at September 30, 2018 and 2017:

	2018	2017
Management Information System Fund	\$ 974,586	\$ 769,451
PCC Reserve Fund	501,868	501,266
PCC Infrastructure Improvement Fund	396,513	372,052
Non-Freely Associated States Employees'		
Retirement Savings	74,396	122,182
Endowment Savings	36,892	8,365
Total	\$ 1,984,255	\$ 1,773,316

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Notes to Financial Statements  
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(5) Endowment Fund Investment

The PCC Endowment Fund was established in 1995 and was initially funded with \$100,000 by the government of the Republic of Palau. The Endowment Fund's goal is to grow in size to an endowment principal of \$10 million through a combination of investment returns, public and private contributions and a variety of special fundraising events. At such time, PCC plans to utilize the earned interest income to fund college programs and services and to provide post-secondary education and vocational training to the Republic of Palau and the Pacific region. The Board of Trustees is authorized by public law to manage investments consistent with the College's investment policy. Investments held by PCC for the Endowment Fund consist primarily of money market funds, fixed income securities, and common stock and is further disclosed in Note 1. The endowment funds are restricted and are recorded in the restricted nonexpendable net assets category on the Statements of Net Position.

The PCC Endowment Fund consists of the following at September 30, 2018 and 2017:

	<u>2018</u>	<u>2017</u>
Endowment investments	\$5,173,656	\$4,933,010
Endowment fund-restricted cash	<u>36,892</u>	<u>8,365</u>
Total	<u>\$5,210,548</u>	<u>\$4,941,375</u>

**PALAU COMMUNITY COLLEGE**  
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Notes to Financial Statements  
September 30, 2018 and 2017

(5) Endowment Fund Investment, Continued

As of September 30, 2018 and 2017, the PCC's endowment investments at fair value are as follows:

	2018	2017
Fixed income securities:		
Mutual funds	\$ 124,792	\$ 139,422
Corporate bonds	509,663	504,951
Government	184,950	183,151
U.S. treasury securities	497,888	496,794
Total fixed income	1,317,293	1,324,319
Other investments:		
U.S. equities	1,665,016	1,555,808
International equities	1,481,747	1,416,003
Real Estate and Tangibles	494,035	433,926
Mutual funds	76,550	66,186
Cash and cash alternatives	139,015	132,795
	3,856,363	3,604,718
	\$ 5,173,656	\$ 4,929,037

**PALAU COMMUNITY COLLEGE**  
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Notes to Financial Statements  
September 30, 2018 and 2017

(5) Endowment Fund Investment, Continued

At September 30, 2018 and 2017, PCC's fixed income securities had the following ratings and maturities:

Investment type	2018					Rating	
	Fair Value	Investment Maturities (In Years)				Moody	Standard & Poor's
		Less than 1	1-5	6-10	More than 10		
U.S. Treasury Securities	\$ 248,608	\$ -	\$ 248,608	\$ -	\$ -	AAA	No rating
Government Securities	184,950	-	184,950	-	-	AAA	AA+
Mutual funds	124,792	124,792	-	-	-	No rating	No rating
Corporate bonds	8,747	-	8,747	-	-	A3	A-
U.S. Treasury Securities	154,735	-	-	154,735	-	AAA	No rating
Corporate bonds	35,784	-	-	35,784	-	BAA2	BBB
Corporate bonds	36,896	-	-	36,896	-	BAA1	BBB
Corporate bonds	36,572	-	-	36,572	-	A2	A
Corporate bonds	35,773	-	-	35,773	-	A3	A-
Corporate bonds	35,291	-	-	35,291	-	BAA2	BBB
Corporate bonds	44,659	-	-	44,659	-	A3	BBB+
Corporate bonds	36,692	-	-	36,692	-	A3	A
Corporate bonds	65,556	-	-	65,556	-	A3	A-
Corporate bonds	37,118	-	-	37,118	-	A2	A-
U.S. Treasury Securities	94,545	-	-	-	94,545	AAA	No rating
Corporate bonds	36,710	-	-	-	36,710	BAA1	BBB
Corporate bonds	29,217	-	-	-	29,217	A3	BBB+
Corporate bonds	34,604	-	-	-	34,604	A2	A
Corporate bonds	36,044	-	-	-	36,044	BAA1	A
<b>Total</b>	<b>\$ 1,317,293</b>	<b>\$ 124,792</b>	<b>\$ 442,305</b>	<b>\$ 519,076</b>	<b>\$ 231,120</b>		
Percentage of Portfolio	<u>100%</u>	<u>11%</u>	<u>34%</u>	<u>39%</u>	<u>18%</u>		

**PALAU COMMUNITY COLLEGE**  
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Notes to Financial Statements  
September 30, 2018 and 2017

(5) Endowment Fund Investment, Continued

Investment type	2017					Rating	
	Fair Value	Investment Maturities (In Years)				Moody	Standard & Poor's
		Less than 1	1-5	6-10	More than 10		
U.S. Treasury Securities	\$ 73,525	\$ -	\$ 73,525	\$ -	\$ -	AAA	No rating
U.S. Treasury Securities	83,975	-	83,975	-	-	AAA	No rating
U.S. Treasury Securities	48,627	-	48,627	-	-	AAA	No rating
Government Securities	97,781	-	97,781	-	-	AAA	AA+
Government Securities	85,370	-	85,370	-	-	AAA	AA+
Mutual funds	139,422	139,422	-	-	-	No rating	No rating
U.S. Treasury Securities	47,998	-	-	47,998	-	AAA	No rating
U.S. Treasury Securities	37,020	-	-	37,020	-	AAA	No rating
U.S. Treasury Securities	60,631	-	-	60,631	-	AAA	No rating
U.S. Treasury Securities	49,237	-	-	49,237	-	AAA	No rating
Corporate bonds	37,287	-	-	37,287	-	BAA1	BBB+
Corporate bonds	35,914	-	-	35,914	-	BAA3	BBB
Corporate bonds	35,500	-	-	35,500	-	A2	A
Corporate bonds	35,584	-	-	35,584	-	BAA1	BBB+
Corporate bonds	35,653	-	-	35,653	-	BAA2	BBB
Corporate bonds	36,555	-	-	36,555	-	A3	BBB+
Corporate bonds	36,780	-	-	36,780	-	A3	BBB+
Corporate bonds	36,106	-	-	36,106	-	A3	A-
Corporate bonds	35,459	-	-	35,459	-	A3	A
Corporate bonds	34,671	-	-	34,671	-	A3	BBB
Corporate bonds	36,591	-	-	36,591	-	A3	A-
Corporate bonds	36,352	-	-	36,352	-	A2	A
U.S. Treasury Securities	72,114	-	-	-	72,114	AAA	No rating
U.S. Treasury Securities	23,667	-	-	-	23,667	AAA	No rating
Corporate bonds	36,641	-	-	-	36,641	A1	AA-
Corporate bonds	35,859	-	-	-	35,859	BAA1	A
<b>Total</b>	<b>\$ 1,324,319</b>	<b>\$ 139,422</b>	<b>\$ 389,278</b>	<b>\$ 627,338</b>	<b>\$ 168,281</b>		

**PALAU COMMUNITY COLLEGE**  
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Notes to Financial Statements  
September 30, 2018 and 2017

(6) Capital Assets

A schedule of changes in capital assets for the fiscal years ended September 30, 2018 and 2017 is shown below:

Capital assets activity for the fiscal year ended September 30, 2018:

	<u>Balance at</u> 9/30/17	<u>Additions</u>	<u>Transfers/</u> <u>Deletions</u>	<u>Balance at</u> 9/30/18
Buildings and improvements	\$ 7,895,777	\$ 89,374	\$ -	\$ 7,985,151
Furniture, vehicles and equipment	<u>1,573,435</u>	<u>90,698</u>	<u>(144,477)</u>	<u>1,519,656</u>
Total depreciable assets	9,469,212	180,072	(144,477)	9,504,807
Accumulated depreciation	<u>(8,238,672)</u>	<u>(300,727)</u>	<u>124,368</u>	<u>(8,415,031)</u>
Capital assets, net	<u>\$ 1,230,540</u>	<u>\$ (120,655)</u>	<u>\$ (20,109)</u>	<u>\$ 1,089,776</u>

Capital assets activity for the fiscal year ended September 30, 2017:

	<u>Balance at</u> 9/30/16	<u>Additions</u>	<u>Transfers/</u> <u>Deletions</u>	<u>Balance at</u> 9/30/17
Buildings and improvements	\$ 7,805,175	\$ 90,602	\$ -	\$ 7,895,777
Furniture, vehicles and equipment	<u>1,593,048</u>	<u>94,883</u>	<u>(114,496)</u>	<u>1,573,435</u>
Total depreciable assets	9,398,223	185,485	(114,496)	9,469,212
Accumulated depreciation	<u>(8,027,441)</u>	<u>(323,957)</u>	<u>112,726</u>	<u>(8,238,672)</u>
Capital assets, net	<u>\$ 1,370,782</u>	<u>\$ (138,472)</u>	<u>\$ (1,770)</u>	<u>\$ 1,230,540</u>

Capital assets essentially serve all functions. The depreciation expense of \$300,727 and \$323,957, respectively, for the years ended September 30, 2018 and 2017, is unallocated.



**PALAU COMMUNITY COLLEGE**  
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Notes to Financial Statements  
September 30, 2018 and 2017

(7) Long-term Liabilities

At September 30, 2018 and 2017, the summary of changes in the long-term liabilities is as follows:

2018

	Balance 10/1/2017	Additions	Reductions	Balance 9/30/2018	Current Portion	Noncurrent Portion
Compensated absences	\$ 223,962	\$ 287,641	\$ 287,654	\$ 223,949	\$ 156,764	\$ 67,185

2017

	Balance 10/1/2016	Additions	Reductions	Balance 9/30/2017	Current Portion	Noncurrent Portion
Compensated absences	\$ 241,519	\$ 230,568	\$ 248,125	\$ 223,962	\$ 162,365	\$ 61,597

(8) National Government Contributions

At September 30, 2018 and 2017, the Republic of Palau appropriated and contributed the following to PCC:

	<u>2018</u>	<u>2017</u>
For operational costs of PCC and its Board of Trustees	<u>\$2,411,000</u>	<u>\$2,548,515</u>

At September 30, 2018 and 2017, amounts due from Republic of Palau representing unremitted balances of appropriations due to PCC was \$20,001 and \$19,990, respectively, and is reported in the Statements of Net Position as appropriations receivable.

**PALAU COMMUNITY COLLEGE**  
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Notes to Financial Statements  
September 30, 2018 and 2017

(9) Functional Expenses Classifications

The functional expenses classifications for fiscal years ended 2018 and 2017 are as follows:

2018

	Salaries	Employee Benefits	Supplies, Materials, Other Operating Expenses and Services	Utilities	Depreciation	Total
Student aid	\$ 121,179	\$ 741	\$ 649,949	\$ -	\$ -	\$ 771,869
Instructional	1,059,973	193,763	336,986	43,486	-	1,634,208
Administration	729,699	143,505	731,375	95,293	-	1,699,872
Student services	497,777	96,614	429,159	35,845	-	1,059,395
Operations and maintenance	215,446	38,690	82,774	279,481	-	616,391
Auxiliary enterprises	107,564	22,459	608,846	3,836	-	742,705
Academic support	219,952	41,617	107,283	24,481	-	393,333
Depreciation	-	-	-	-	300,727	300,727
	<u>\$ 2,951,590</u>	<u>\$ 537,389</u>	<u>\$ 2,946,372</u>	<u>\$ 482,422</u>	<u>\$ 300,727</u>	<u>\$ 7,218,500</u>

2017

	Salaries	Employee Benefits	Supplies, Materials, Other Operating Expenses and Services	Utilities	Depreciation	Total
Student aid	\$ -	\$ -	\$ 682,299	\$ -	\$ -	\$ 682,299
Instructional	1,049,683	190,941	388,688	48,547	-	1,677,859
Administration	715,253	142,564	999,411	90,418	-	1,947,646
Student services	529,272	109,439	241,870	31,691	-	912,272
Operations and maintenance	226,722	40,206	121,228	252,954	-	641,110
Auxiliary enterprises	109,703	26,813	757,163	5,043	-	898,722
Academic support	186,542	43,056	57,462	24,701	-	311,761
Depreciation	-	-	-	-	323,957	323,957
	<u>\$ 2,817,175</u>	<u>\$ 553,019</u>	<u>\$ 3,248,121</u>	<u>\$ 453,354</u>	<u>\$ 323,957</u>	<u>\$ 7,395,626</u>

**PALAU COMMUNITY COLLEGE**  
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Notes to Financial Statements  
September 30, 2018 and 2017

(10) Retirement Plan

PCC contributes to the Palau Civil Service Pension Trust Fund (the Fund), a defined benefit, cost-sharing, multi-employer pension plan established and administered by the Republic of Palau. The Fund issues a stand-alone financial report which is available at its office site.

The Fund provides retirement, security and other benefits to employees, and their spouses and dependents, of the Republic of Palau State Governments and Republic of Palau agencies, funds and public corporations, which are paid monthly and are two percent of each member's average monthly salary. Normal benefits are the credited total service up to a maximum of thirty years total service. Generally, benefits vest after three years of credited service. Members, who retire at or after age 60, or with 30 years of vesting service, are entitled to retirement benefits. Republic of Palau Public Law 2-26 is the authority under which benefit provisions and contributions rates are established. Member contribution rates are established by Republic of Palau Public Law 2-26 at six percent (6%) of total payroll and are deducted from the members dollar for dollar by the employer.

Under the provisions of the Republic of Palau Public Law 2-26, the Fund's Board of Trustees adopted a Trust Fund Operation which has the force and effect of law, and which sets forth the procedures for the administration and coverage of the Plan. Amendments to the Plan are subject to the requirements of Title 6 of the Palau National Code.

The Fund utilizes the actuarial cost method termed "level aggregate cost method" with actuarial assumptions used to compute the pension benefit obligation. The following is the statement of actuarial assumptions as of October 1, 2017 applicable to the plan year ending September 30, 2018 of the ROP Civil Service Pension Plan:

Actuarial Cost Method	: Normal costs are calculated under the entry age normal method
Investment Income	: 7.5% per year
Expenses	: \$300,000 each year
Salary Increase	: 3% per year
Mortality	: RP 2000 Combined Healthy Mortality Table, set forward four years
Disabled Mortality	: PBGC Mortality Table for Disabled Persons Receiving Social Security
Retirement Age	: Age 60 and contributed for at least 5 years

**PALAU COMMUNITY COLLEGE**  
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Notes to Financial Statements  
September 30, 2018 and 2017

(10) Retirement Plan, Continued

The pension benefit obligation, which is the actuarial present value of credited projected benefits, is a standardized disclosure measure of the present value of pension benefits, adjusted for the affects of projected salary increases and any step-rate benefits, estimated to be payable in the future as a result of employment service to date. The measure is intended to assist users to evaluate the Fund's funding status on a going-concern basis, and evaluate progress made in accumulating adequate assets to pay benefits when due.

Based on the actuarial valuation of the Fund as of October 1, 2017, the actuarial valuation determined the unfunded pension benefit obligation as follows:

Accrued liability as of October 1, 2017 for:

Present value of Future Benefits	\$ 218,800,353
Present value of Future Normal Costs	<u>(34,203,681)</u>
Actuarial Accrued Liability	184,596,672
Market value of assets	(29,409,477)
Unfunded Actuarial Accrued Liability	\$ <u>155,187,195</u>
Funded ratio (ratio of assets to liabilities)	15.9%

The actuarial valuation did not provide a breakdown of actuarial present value of vested and non-vested accumulated plan benefits by sponsor or net position available for benefits by sponsor.

*Deferred Outflows and Inflows of Resources:* As of September 30, 2018, PCC reported total deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 1,073,978	\$ 228,019
Net difference between projected and actual earnings on pension plan investments	64,230	57,012
Change in assumptions	1,364,145	1,105,183
Changes in proportion and difference between PCC's contributions and proportionate share of contributions	<u>-</u>	<u>1,443,964</u>
Total	<u>\$ 2,502,353</u>	<u>\$2,834,178</u>

**PALAU COMMUNITY COLLEGE**  
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Notes to Financial Statements  
September 30, 2018 and 2017

(11) Commitments and Contingencies

Encumbrances

PCC reserves its fund balance for internal purposes, for those portions legally segregated for specific future use. At September 30, 2018 and 2017, the reserve for encumbrances was \$89,791 and \$126,070, respectively, within the unrestricted fund.

Sick Leave

It is the policy of PCC to record the expenditures for sick leave when leave is actually taken. Sick leave is compensated time for absence during working hours arising from employee illness or injury. The accumulated sick leave at September 30, 2018 and 2017 was \$1,468,826 and \$1,390,935, respectively.

Risk Management

PCC is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. PCC has elected for self-insurance related to these risks. No self-insurance provision has been made in the accompanying financial statements and management is of the opinion that no material losses have occurred as a result. PCC does not maintain adequate insurance coverage for its fixed assets. In the event of a catastrophe, PCC would be self-insured to a material extent.

(12) Economic Dependency

For the years ended September 30, 2018 and 2017, PCC derives 61% and 57% of its total revenues, respectively, from Federal grants and appropriations from the Republic of Palau. Significant decreases in assistance could adversely affect the operations of PCC.

(13) Impairment of Fixed Assets

PCC reviews the carrying value of property and equipment for impairment whenever events and circumstances indicate that the carrying value of an asset may not be recoverable from the estimated future cash flows expected to result from its use and eventual disposition. In cases where undiscounted expected future cash flows are less than the carrying value, an impairment loss is recognized equal to an amount by which the carrying value exceeds the fair value of assets. The factors considered by management in performing this assessment include current operating results, trends, and prospects, as well as the effects of obsolescence, demand, competition, and other economic factors.

**PALAU COMMUNITY COLLEGE**  
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Notes to Financial Statements  
September 30, 2018 and 2017

(14) Fair Value of Financial Instruments

PCC financial instruments are cash, student receivables and receivables from ROP Government and Federal agencies and payables. The recorded values of these financial instruments approximate their fair values based on their short-term nature.

(15) Reclassifications

Certain reclassifications have been made to the prior year's financial statements to conform to the current year presentation. These reclassifications had no effect on previously reported results of operations or net assets.

(16) Subsequent Events

PCC has evaluated subsequent events from October 1, 2018 through April 15, 2019, the date financial statements were available to be issued. PCC did not note any subsequent events requiring disclosure or adjustment to the accompanying financial statements.

**PALAU COMMUNITY COLLEGE  
(A Component Unit of the Republic of Palau)**

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**UNIFORM GUIDANCE REPORTS**

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**For the Year Ended September 30, 2018**



**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL**  
**OVER FINANCIAL REPORTING AND ON COMPLIANCE**  
**AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS**  
**PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Board of Trustees  
Palau Community College

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Palau Community College (PCC), which comprise the statement of financial position as of September 30, 2018, and the related statements of activities, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated April 15, 2019.

**Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Palau Community College's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Palau Community College's internal control. Accordingly, we do not express an opinion on the effectiveness of the entity's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.



Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Palau Community College's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Koror, Republic of Palau  
April 15, 2019



**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE  
FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL  
OVER COMPLIANCE REQUIRED BY THE *UNIFORM GUIDANCE***

Board of Trustees  
Palau Community College

**Report on Compliance for Each Major Federal Program**

We have audited the compliance of Palau Community College, a component unit of the Republic of Palau, with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the Palau Community College's major federal programs for the year ended September 30, 2018. Palau Community College's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

***Management's Responsibility***

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

***Auditor's Responsibility***

Our responsibility is to express an opinion on compliance for each of Palau Community College's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Palau Community College's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Palau Community College's compliance.

### ***Opinion on Each Major Federal Program***

In our opinion, Palau Community College complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended September 30, 2018.

### **Report on Internal Control over Compliance**

Management of Palau Community College is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Palau Community College's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Palau Community College's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Purpose of this report**

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

*Benny Comar Maglian*

Koror, Republic of Palau  
April 15, 2019

**PALAU COMMUNITY COLLEGE**  
(A Component Unit of the Republic of Palau)

Introduction to Federal Award Programs  
For the Year Ended September 30, 2018

United States Department of Education

Student Award Programs

The Palau Community College (PCC) administers student financial aid (SFA) programs within the Republic of Palau. During the year ended September 30, 2018, PCC received directly from the U.S. Department of Education funds related to the Pell Grant Program, the Supplemental Educational Opportunity Grant Program (SEOG) and Federal Work-Study Program (FWS). PCC's institutional matching share for the SEOG and FWS was initially waived during the award year ended June 30, 2003 and continued to be in effect until award year ended June 30, 2017. During award year ended June 30, 2018, the College's institutional matching share for SEOG and FWS was reinstated at 25% and continuous to be in effect as of September 30, 2018.

Direct Grants

PCC receives other grants directly from the U.S. Department of Education. Projects to which the individual grants relate are as follows:

- Talent Search
- Upward Bound Program
- Asian American and Native American Pacific Islander-Serving Institution Program (AANAPISI)

United States Department of Health and Human Services

Direct Grants

PCC receives grants from the U.S. Department of Health and Human Services (DHHS)/Health Resources and Services Administration (HRSA) through the University of Hawaii John A. Burns Schools of Medicine (JABSOM). The purpose of this grant is to fund the Palau Area Health Education Center whose core mission is to train up to 20 Micronesian physicians in the Postgraduate Diploma principles and practice of Family Practice.

**PALAU COMMUNITY COLLEGE**  
(A Component Unit of the Republic of Palau)

Introduction to Federal Award Programs  
For the Year Ended September 30, 2018

United States Department of the Interior

Direct Grants

During the year ended September 30, 2018, PCC received from the U.S. Department of the Interior grants to provide Joint Training to the employees of the Republic of Palau National Government and Palau Community College.

United States Department of Agriculture

Direct Grants

PCC receives grants from U.S. Department of Agriculture through National Institute of Food and Agriculture. The purpose of these grants is to develop Resident Instruction and Distance Education in Food and Agriculture Sciences Program at Palau Community College.

**PALAU COMMUNITY COLLEGE**  
(A Component Unit of the Republic of Palau)

Schedule of Expenditures of Federal Awards  
For the Year Ended September 30, 2018

Federal Grantor's Program Title	CFDA Number	Expenditures
<u>U.S. Department of Education</u>		
Direct Programs:		
Student Financial Aid Programs:		
Federal Supplemental Educational Opportunity Grant	84.007	\$ 55,428
Federal Work Study	84.033	115,779
Pell Grant	84.063	<u>2,159,718</u>
		<u>2,330,925</u>
Trio Clusters:		
Upward Bound	84.047A	338,386
Talent Search	84.044A	<u>227,213</u>
		<u>565,599</u>
Asian American and Native American Pacific Islander - Serving Institutions Programs	84.382B	<u>329,824</u>
Sub-total		<u>3,226,348</u>
<u>U.S. Department of Health and Human Services</u>		
Direct Programs:		
Basic/Core Area Health and Education Center	93.824	<u>66,020</u>
<u>U.S. Department of Agriculture</u>		
Direct Programs:		
Developing Distance Education in Food and Agriculture Sciences	10.308	49,786
Developing Resident Instruction for Food and Agriculture Sciences	10.308	<u>20,491</u>
Sub-total		<u>70,277</u>
<u>U.S. Department of the Interior</u>		
Direct Programs:		
PCC-ROPNG Joint Training Maintenance Assistance Program MAP-PCC-2017-1	15.875	<u>13,244</u>
Total		<u>\$ 3,375,889</u>

See accompanying notes to the schedule of expenditures of federal awards.

**PALAU COMMUNITY COLLEGE**  
(A Component Unit of the Republic of Palau)

Notes to Schedule of Expenditures of Federal Awards  
For The Year Ended September 30, 2018

(1) Scope of Audit

The Palau Community College (PCC) is a non-profit corporation, established by Republic of Palau Public Law 4-2. PCC was inaugurated on June 3, 1993. Prior to June 3, 1993, PCC was known as the Micronesian Occupational College, and was a separately accredited constituent campus of the College of Micronesia. The College of Micronesia began operations as a Public Corporation on October 1, 1977.

The purpose of PCC is to provide post secondary educational opportunities to the people of the Republic of Palau, Federated States of Micronesia, Republic of the Marshall Islands, as well as other students. The accompanying Schedule of Expenditures of Federal Awards relates solely to those grants administered by PCC, and do not incorporate any grants that may still be administered by the College of Micronesia central office. The U.S. Department of Education has been designated as PCC's cognizant agency.

Programs Subject to Uniform Guidance.

The Schedule of Expenditures of Federal Awards presents each Federal award related to the U.S. Department of Education, U.S. Department of Health and Human Services and U.S. Department of the Interior, which are subject to the Uniform Guidance.

(2) Summary of Significant Accounting Policies

a. Basis of accounting

For purposes of preparation of the accompanying Schedule of Expenditures of Federal Awards, certain accounting procedures were followed, which help illustrate the program award amount and expenditures of the individual programs. The accompanying Schedule of Expenditures of Federal Awards was prepared on the accrual basis of accounting. All program award amounts represent the total allotment or grant award approved. All expenses and capital outlays are reported as expenditures.

b. Cost Allocation

PCC does not currently have an approved cost allocation plan.



**PALAU COMMUNITY COLLEGE**  
(A Component Unit of the Republic of Palau)

Schedule of Findings and Questioned Costs  
For The Year Ended September 30, 2018

**SECTION I – SUMMARY OF INDEPENDENT AUDITORS’ RESULTS**

*Financial Statements*

Type of auditors’ report issued: Unmodified

Internal control over financial reporting:

- Material weakness(es) identified?  yes  no
  
- Significant deficiency(ies) identified that are not considered to be material weaknesses?  yes  none reported

Noncompliance material to financial statements noted?  yes  no

*Federal Awards*

Internal control over major programs

- Material weakness(es) identified?  yes  no
  
- Significant deficiency(ies) identified that are not considered to be material weaknesses?  yes  none reported

Type of auditor’s report issued on compliance for major federal programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR § 200.516 (a)?  yes  no

**PALAU COMMUNITY COLLEGE**  
(A Component Unit of the Republic of Palau)

Schedule of Findings and Questioned Costs  
For The Year Ended September 30, 2018

**SECTION I – SUMMARY OF AUDITORS’ RESULTS, Continued**

Federal Awards

Identification of major programs:

<u>CFDA Number</u>	<u>Description</u>	<u>Federal Expenditures</u>
	Student Financial Assistance Cluster:	
84.063	Federal Pell Grant Program	\$ 2,159,718
84.007	Federal Supplemental Educational Opportunity Grants	55,428
84.033	Federal Work-Study Program	<u>115,779</u>
	Student Financial Assistance Cluster	<u>2,330,925</u>
	Total Federal Expenditures-Major Programs	<u>\$ 2,330,925</u>
	Percentage of total federal awards tested	<u>69%</u>
	Dollar threshold used to distinguish between Type A and Type B programs	<u>\$ 750,000</u>
Auditee qualified as low-risk auditee		<u> X </u> yes <u>    </u> no

**PALAU COMMUNITY COLLEGE**  
(A Component Unit of the Republic of Palau)

Schedule of Findings and Questioned Costs  
For The Year Ended September 30, 2018

**SECTION II – Findings relating to the Financial Statements which are required to be reported in accordance with *Government Auditing Standards***

There were no financial statement audit findings for fiscal year ending September 30, 2018.

**SECTION III – Findings and Questioned Costs relating to Federal Awards**

There were no federal awards audit findings and questioned costs for fiscal year ending September 30, 2018.

**SECTION IV – Prior Audit Findings and Questioned Costs**

There were no prior years' unresolved findings and questions costs.

**PALAU COMMUNITY COLLEGE  
(A Component Unit of the Republic of Palau)**

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**STATISTICAL SECTION**

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**For The Year Ended September 30, 2018**

**PALAU COMMUNITY COLLEGE**  
(A Component Unit of the Republic of Palau)

AVERAGE NUMBER OF EMPLOYEES  
Last Ten Fiscal Years Ended September 30th  
Unaudited

Fall Semester Fiscal Year	Employees				
	Regular Faculty	Adjunct Faculty	Regular Staff	Part-Time/Temp. Staff	Total Employees
2009	29	19	68	73	189
2010	29	19	84	47	179
2011	26	20	90	40	176
2012	35	19	105	56	215
2013	33	14	110	60	217
2014	31	13	100	58	202
2015	30	12	95	45	182
2016	32	7	85	40	164
2017	32	8	84	43	167
2018	39	8	79	48	174

**Source:** PCC Human Resource Records

**PALAU COMMUNITY COLLEGE**  
(A Component Unit of the Republic of Palau)

**STUDENT ENROLLMENT AND DEMOGRAPHIC STATISTICS**  
Last Ten Fiscal Years Ended September 30th  
(Unaudited)

Fall Semester Fiscal Year	Attendance		Gender		Residency		Age	
	Full Time	Part Time	Male	Female	IN Campus	OFF Campus	Median	Mean
2009	57%	43%	324	402	324	402	19	18
2010	67%	33%	293	401	113	581	16	36
2011	68%	32%	315	427	102	640	21	18
2012	61%	39%	297	383	112	568	21	24
2013	64%	36%	303	343	100	546	35	24
2014	61%	39%	284	320	106	498	28	37
2015	55%	45%	287	340	116	511	20	24
2016	62%	38%	268	319	104	483	38	38
2017	65%	35%	255	295	100	450	36	28
2018	68%	32%	238	294	93	439	22	25

Fall Semester Fiscal Year	Palau	Yap	Pohnpei	Chuuk	Marshalls	Kosrae	Others(1)	Total Headcount
2009	428	50	20	25	22	19	35	599
2010	552	66	29	20	20	30	9	726
2011	561	87	12	35	3	5	39	742
2012	510	63	12	33	9	15	38	680
2013	494	52	12	30	12	18	28	646
2014	510	63	12	33	9	15	38	680
2015	454	57	19	24	14	15	21	604
2016	426	58	36	11	19	11	26	587
2017	417	49	28	9	16	9	22	550
2018	397	51	28	8	14	14	20	532

**Source:** Registrar's Office

**Note(1):** Others consists of Taiwan, Korea, China, Japan, Philippines, Bangladesh, Sri Lanka, Ghana, and U.S.A.

See Independent Auditors' Report.

**PALAU COMMUNITY COLLEGE**  
(A Component Unit of the Republic of Palau)

**TUITION RATES & ENROLLMENT STATISTICS**  
Last Ten Fiscal Years Ended September 30th  
Unaudited

Fall Semester Fiscal Year	Tuition Rate Per Credit Hour	Total Headcount	FTSE (1)	Part-Time and Others (2)
2008	\$ 70.00	649	474	175
2009	\$ 80.00	599	394	205
2010	\$ 90.00	726	417	309
2011	\$ 110.00	742	508	234
2012	\$ 110.00	680	423	257
2013	\$ 110.00	646	416	230
2014	\$ 110.00	680	445	235
2015	\$ 110.00	627	347	280
2016	\$ 110.00	587	361	226
2017	\$ 110.00	550	409	141
2018	\$ 110.00	532	364	168

**Source:** PCC Registrar's Office

**Note (1):** Full Time Student Equivalent (FTSE) is 12 Credit Hours per Semester.

**Note (2):** Others consist of Continuing Education & Specialized Training enrollments including CRE and MAP.

See Independent Auditors' Report.

**PALAU COMMUNITY COLLEGE**  
(A Component Unit of the Republic of Palau)

STUDENT'S PELL AWARDS & REFUNDS  
Last Eight Fiscal Years Ended September 30th  
Unaudited

	2011	2012	2013	2014	2015	2016	2017	2018
Total Pell Grant Awarded to Students	\$ 3,364,459.00	\$ 3,257,036.00	\$ 3,520,134.00	\$ 2,631,522.00	\$ 2,277,175.00	\$ 1,817,141.00	\$ 2,215,414.00	\$ 2,090,697.00
Less: Pell Award Applied to Student's Tuition & Fees	1,677,802.73	2,431,201.09	2,628,657.42	2,195,002.46	1,504,742.72	1,313,860.28	1,695,424.19	1,572,300.07
Amount Refunded to Students	<u>\$ 1,686,656.27</u>	<u>\$ 825,834.91</u>	<u>\$ 891,476.58</u>	<u>\$ 436,519.54</u>	<u>\$ 772,432.28</u>	<u>\$ 503,280.72</u>	<u>\$ 519,989.81</u>	<u>\$ 518,396.93</u>

**Source:** PCC Business Office

See Independent Auditors' Report.



PALAU COMMUNITY COLLEGE  
(A Component Unit of the Republic of Palau)

ENDOWMENT INVESTMENT PORTFOLIO  
Last Seven Fiscal Years Ended September 30th  
Undaudited

Fiscal Year	Investment Amount	Investment Income (Loss)	Growth (%)	ROI (%)
2012	\$ 2,490,000.00	\$ 323,453.94	30.2983%	12.9901%
2013	\$ 3,414,000.00	\$ 360,029.27	37.1084%	10.5457%
2014	\$ 3,636,000.00	\$ 223,809.44	6.5026%	6.1554%
2015	\$ 3,597,000.00	\$ (248,506.96)	-1.0726%	-6.9087%
2016	\$ 4,163,000.00	\$ 345,512.12	15.7353%	8.2996%
2017	\$ 4,933,010.00	\$ 509,508.00	18.4965%	10.3285%
2018	\$ 5,173,656.33	\$ 190,646.33	4.8783%	3.6849%

ENDOWMENT INVESTMENT INCOME (LOSS)  
Fiscal Year 2018  
Undaudited

Investment Account No.	Investment Account Name	Interest Income	Dividends	Net Gain (Loss)	Total
58090924	Templeton Global Bond	\$ 1,024.00	\$ 6,832.11	\$ 9,635.87	\$ 17,491.98
78892046	Lazard EM	78.33	5,433.22	15,179.80	20,691.35
79033205	Aristotle Large Value	54.37	9,125.19	12,260.89	21,440.45
79033229	Pacific Income	22.23	1,097.30	35,720.26	36,839.79
79033234	Miller Howard MLP	73.55	9,835.31	16,605.87	26,514.73
79033248	Adelante REIT	100.92	9,081.81	8,466.58	17,649.31
79033253	Renaissance Intl.	76.16	10,655.32	16,034.38	26,765.86
1320M537	Loomis Sayles LCG	48.10	2,126.26	8,881.35	11,055.71
471LF746	Boston Partners SMID	23.12	2,899.77	9,274.26	12,197.15
Total		\$ 1,500.78	\$ 57,086.29	\$ 132,059.26	\$ 190,646.33

**Source:** PCC Business Office

See Independent Auditors' Report.